

TOWN OF WEST RUTLAND VERMONT



ANNUAL REPORT

FOR THE YEAR ENDING DECEMBER 31, 1993

1993

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TOWN OF WEST RUTLAND SCHOOL DISTRICT
West Rutland, Vermont 05777

WARNING

The legal voters of the Town of West Rutland School District are hereby warned to meet at the Multi Purpose Room of the High School in said Town on Monday, February 28, 1994 at 7:00 PM to discuss on the following matters, to wit:

1. To hear and act upon the reports of the Town of West Rutland School District.
2. To transact any other business that may legally come before said meeting.

At the close of business, the meeting shall be recessed by the Moderator until Tuesday, the 1st day of March, 1994 from 10:00 A.M. to 7:00 P.M. at the American Legion, 333 Pleasant Street (Upper Entrance), West Rutland, to vote by Australian Ballot on the following matters, to wit:

1. To elect all School District officials as required by law.

WEST RUTLAND, VERMONT
January 13, 1994

BOARD OF SCHOOL DIRECTORS

/s/
Joseph Riter, Chairman
/s/
Michael O'Brien, Vice Chairman
/s/
Charles Prevendoski, Clerk
/s/
June Atwood, Member
/s/
Sue Trepanier, Member

TOWN OF WEST RUTLAND VERMONT

WARNING

The legal voters of the Town of West Rutland, Vermont are hereby warned and notified to meet at the multi-purpose room of the West Rutland High School on Monday, February 28, 1994 at 7:00 P.M. for an informational hearing and to act on Articles 1, 2 & 3. And to meet on Tuesday, March 1st, 1994 at 10:00 A.M. at the American Legion Hall, 333 Pleasant Street, to vote by Australian Ballot on Articles 4-18. Polls to close at 7:00 P.M.

- Article #1 To act on the reports of the Town Officers as submitted by the Town Auditors.
- Article #2 To discuss the proposed Selectmen's Budget for the expenses of the Town and Town Highway Department.
- Article #3 To transact any other legal and proper business, not involving Town funds or any other articles on this warning.

THE FOLLOWING ARTICLES TO BE VOTED ON BY AUSTRALIAN BALLOT

- Article #4 To elect by Australian Ballot all necessary Town Officers (i.e. Town Moderator, Selectman 3 Years (1), Selectman 1 Year (2), Lister, Auditor, Grand Juror, 1st Constable and Town Law Agent.
- Article #5 Shall the Town vote to approve the Selectmen's Budget for Fiscal Year 1995 covering July 1, 1994 to June 30, 1995 in the amount of \$531,478 to be raised by taxes?
- Article #6 Shall the Town vote to appropriate the sum of \$3,304 for the support of Rutland Area Community Services (formerly Rutland Mental Health Services, Inc.) so that these services can be maintained?
- Article #7 Shall the Town vote to appropriate the sum of \$1,300.00 for the support of the programs of the Southwestern Vermont Area Agency on Aging?
- Article #8 Shall the Town vote to appropriate the sum of \$400.00 to support the Retired Senior Volunteer Program (RSVP)?
- Article #9 Shall the Town vote to appropriate the sum of \$4,500.00 to support the Rutland Area Visiting Nurses Association, Inc.?
- Article #10 Shall the Town vote to appropriate the sum of \$1,200.00 to Rutland County Adult Basic Education for providing direct educational services to adults to include teaching materials?

Article #11 Shall the Town vote to appropriate the sum of \$14,688.00 (\$6.00 per capita) to maintain the services of the Rutland Regional Ambulance?

Article #12 Shall the Town increase the Veteran's Exemption as allowed by Vermont State Law from \$10,000 to \$20,000 of the appraisal value?

Article #13 Shall the Town vote to appropriate the sum of \$65,000.00 for continuing repaving and sidewalk improvements?

Article #14 Shall the Town vote to authorize the Selectmen to contract with the West Rutland Fire District #1 and to appropriate the amount of \$46,350 for town-wide fire protection?

Article #15 Shall the Town vote to appropriate the sum of \$5,000. to West Rutland Development Corporation, Inc. for marketing and permitting of the Industrial Park?

Article #16 Shall the Town vote to appropriate the sum of \$500.00 to support the Rutland Area Hospice, Inc.?

Article #17 Shall the Town vote to appropriate the sum of \$1,200 to the Rutland County Parent/Child Center?

Article #18 Shall the Town vote to appropriate the sum of \$500 to the Rutland Industrial Development Corporation (RIDC) for the purpose of development promotion?

Article #19 Shall the Town vote to support Vermont State Legislature Bill H.229(which gives voters of the municipality the right to vote on unfunded mandates passed by the legislature)?

/s/
Paul Kulig, Chairman
/s/
Robert Parkman
/s/
Joseph Baker
/s/
Paula Mumford
/s/
Chester Brown. Jr.
BOARD OF SELECTMEN
January 24, 1994

INSTRUCTIONS FOR VOTERS

Here is some basic information for you, the voter. If you have any question after reading this, or any time during the voting process, ask your Town Clerk or another election official.

CHECK-IN

1. Go to "in" checklist table.
2. Give your name, and if asked, your residence to the election official in a clear, audible voice.
3. Wait until your name is repeated and checked off by an official.

ENTER

1. Enter within the guardrail, and do not leave until you have voted
2. An election official will hand you a paper ballot.
3. Go to a vacant booth.

MARK YOUR BALLOT

1. Make a cross (X) in the box to the right of the name of the candidate(s) you want to vote for. Follow the directions on the ballot as to how many to vote for.
("Vote for not more than two")
2. WRITE-IN. To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot

CHECK OUT

1. Go to the "out" checklist table.
2. Give your name to the election official in a clear, audible voice.
3. Wait until your name is repeated and checked off by the official.

VOTE

Deposit your ballot in the "Voted Ballots" box.

LEAVE

Leave the voting area by passing outside the guardrail.

WHAT TO DO IF;

YOU'RE NOT ON THE CHECKLIST

If your name has been dropped from the checklist and you think it was an error, explain to your Town Clerk and ask that your name be put back on.

If the problem isn't cleared up to your satisfaction, have the Town Clerk, Selectman or other official call an immediate meeting of the members of your Board of Civil Authority who are present at the polls. They should check thoroughly and correct any error.

If you still aren't satisfied, call the Secretary of State's Office at 1-800-642-5155.

YOU SPOIL YOUR BALLOT

Ask an election official for another ballot. Three ballots is the limit.

YOU'RE DISABLED, VISUALLY IMPAIRED OR CAN'T READ

Tell an election official. You may bring a friend or relative to help you, as long as he or she is a registered voter, or you may have two election officials help you.

YOU CAN'T GET FROM YOUR CAR TO THE POLLING PLACE

Have a friend tell an election official. A ballot may be brought out to your car by two election officials so you can vote there.

IT IS ILLEGAL TO;

1. Knowingly vote more than once, either in the same town or in different towns.
2. Try to tell another person how to vote once you're inside the building where voting is taking place.
3. Mislead the Board of Civil Authority about your own or another person's eligibility to vote.
4. Show your marked ballot to others in order to let them know how you voted.
5. Make a mark on your ballot which would identify it as yours.

PLEASE DON'T

1. Chat or socialize in the voting area, especially when there are people in the process of voting.
2. Leave brochures, buttons or other campaign literature in the voting booth.

ABSENTEE VOTING

A voter who expects to be an absent voter may request absentee ballots until 5:00 PM or the closing of the Town Clerk's Office on the day preceding the election. (Feb. 28, 1994). Also an authorized person, on behalf of an absent voter may apply for an absent voter ballot not later than 12:00 Noon on the day preceding the election (Feb. 28, 1994). Application for absentee ballots will be accepted by the Town Clerk in the Town Hall during regular office hours Monday thru Friday.

APPLICATIONS FOR CHECKLIST

Applications for person's names to be placed on the checklist shall not be accepted after 12:00 NOON on the third Saturday preceding the day of the election. (Feb. 12, 1994) Applications will be accepted by the Town Clerk at the Town Hall during regular office hours Monday thru Friday and on Saturday February 12th, from 10-12 AM.

TOWN OFFICERS

(Date after name indicates when term expires. Asterisk before name indicates office to be voted on this year.)

Moderator	*Gary Kupferer	1994
Town Clerk	Jayne Pratt	1995
Town Treasurer	Richard Daley	1995
Selectmen	*Paul Kulig Chester Brown Jr. *Robert Parkman Joseph Baker *Paula Mumford	1994 1995 1994 1996 1994
School Directors	*Michael O'Brien June Atwood *Charles Prevendoski Joseph Riter *Sue Trepanier	1994 1995 1994 1996 1994
Road Commissioner	Town Manager	
Tax Collector (Delinquent)	Town Manager	
Listers	*William Kelly Frances Flynn Leonard DiGangi	1994 1996 1995
Auditors	*Beverly Kupferer James Reynolds Mary Oczechowski	1994 1995 1996
Grand Juror	*Dale A. Baker	1994
First Constable	*James P. Rajda	1994
Second Constable	**Robert Geryk	1994
Trustees of the Public Monies	Selectmen	
Town Law Agent	Selectmen	
Tree Warden	Selectmen	

**This office has been eliminated
by a statutory vote

ANNUAL REPORT

1993 REPORT OF THE SELECTMEN AND THE TOWN MANAGER

1993 was another good year for the Town of West Rutland. We were able to complete on going maintenance, daily operations and a few construction projects. All these tasks were completed while staying significantly under budget. Budgeting and expense control during this 18 month long year is proving to be a different managerial endeavor than a standard 12 month year. The additional 6 months made us very cautious regarding expenditures. It is very conceivable that unforeseen circumstances, especially during the two winters during the 18 month year, could create large expenses. Being well under budget as of the end of 1993 we are optimistic that the long year will be completed under budget.

Road Improvements and Maintenance

The pavement program continued during 1993 with the following being paved: a section of Pine Hill, Gilmore St., Westside Court, remainder of Pleasant Heights, a section of Pleasant St. and Whipple Hollow Road. The repaving in Whipple Hollow required major rebuilding of 1800 foot long embankment and reconditioning the existing road surface. Ditching projects continued along Dewey Ave., Boardman Hill and Clark Hill Road. A concrete box culvert has been designed for the "Bristol's" road which goes to the Whipple Hollow cemetery. The culvert will be installed during 1994 with 90% of the funds derived from the State of Vermont. Approximately 550 feet of new sidewalk was constructed along Main St. This was a continuation of the sidewalk previously completed on Proctor and Elm Streets. Plans are being formulated to continue with sidewalk improvements in other locations during 1994. State Highway Engineers have suggested a method of repairing an old marble culvert under Clarendon Ave. at the bottom of Skyline Drive. This culvert will be repaired early this summer. New state laws have stopped us from using our old underground gasoline and diesel tanks. This summer the old tanks will have to be excavated.

Recreation

The town received a grant for a maximum of \$20,000 from The Vermont Housing and Conservation Fund to be used toward the purchase and conservation of land for the new recreation area located off Clarendon Avenue. We have had to obtain various state permits and review approvals before proceeding with the project. The following permits and reviews were required: Act 250, Wetlands Conditional Use Determination, Army Corp of Engineers National Exemption, Stormwater Discharge, Archeological and Agricultural review of the soils. Most of these permits and reviews are completed and the remaining one have progressed to a point to which we are confident of their final issuance. With the permitting process behind us the purchase will be completed and construction will begin in 1994.

ANNUAL REPORT

Young's Brook Dam

Following requests from residents affected by the danger of this unsafe dam we pursued the Vermont Agency of Natural Resources to assist in the matter. A public hearing attended by an expert witness was convened. After which the Agency issued an extensive order to the owner of the dam to make the dam safe. Recently, the State's Attorney General has begun to pursue the enforcement of the order. An Emergency Management Plan was devised to help safe guard the residences down stream.

Marble Street Steering Committee

This group of citizens and some local officials are revitalizing efforts to rejuvenate Marble Street. The group has established many goals and a strong vision of what the street should be and how it should function. We are now at the point of seeking funding, through various grants, to start the plan in motion.

Town Hall

An Architect's study and report of the Town Hall was completed. The study concluded with a three phase implementation strategy. Phase I covers handicapped accessibility, including an elevator, building code corrections, structural roof repairs and electrical improvements. Phase II's main emphasis is the renovation of the second floor auditorium to make it conform with current building code standards. Phase III is mainly concerned with the work necessary to reopen the balcony. The completion of all this construction will be expensive. The Friends of the Town Hall Inc. have been pursuing sources of funding for the renovation. If anyone knows of potential funding sources contact the Town Manager or a member of the Friends of the Town Hall Inc.

Readdressing to Accommodate a 911 Calling System

Many municipalities and the State of Vermont have begun to establish a 911 Emergency calling system. All municipalities have the responsibility of changing addresses to meet the acceptable format. The major change will be the elimination of duplication of any part of an address. For example; we will no longer be able to have a Dewey Ave. and Dewey Lane due to the duplication of the word Dewey. The readdressing will begin this winter and finish this summer.

Crushed Rock Inc. Appeal

Crushed Rock Inc. made an appeal to the State Environmental Board regarding their permit to operate their quarry and the use of Clarendon Ave. The last hearing on the matter was held in July 1993. We are still waiting for the decision from the board. This decision will have extreme influence on our planned maintenance for Clarendon Ave. Consequently, until the Environmental Board decision is made it would be unwise to do any repairs on Clarendon Avenue.

ANNUAL REPORT

Proposed FY 95 Budget

The proposed FY 95 Budget is only 1.2% higher than the calendar year 1993 budget. We made every attempt possible to level fund the new budget. We want to have continued improvement in many areas throughout the town; however we do not want to place any additional financial burden on taxpayers in these difficult economic times. Keeping these things in mind we have arrived at the new budget.

Respectfully,

Paul Kulig, Chairman
Robert Parkman
Joseph Baker
Paula Mumford
Chester Brown, Jr.

SELECTMEN

Thomas Yennerell
Town Manager

TOWN AUDITORS REPORT

For 1993 the Town has not had an outside audit of accounts. The Town will have an outside audit which covers the eighteen month period ending June 30, 1994.

We have compared the selectmen's orders to actual checks drawn, reviewed the bank reconciliations for the various accounts, and compared certain recorded transactions against invoices and other data. We believe that the general fund account and the various special account reports reflect the activity and transactions that occurred in 1993.

We noted that the Town has not maintained a record of its highway equipment, computers, and other fixed assets. We recommend that such records be compiled and then updated on a regular basis as new equipment is bought or discarded. The records should show the date of purchase, cost, location, and a brief description of each asset owned.

James B. Reynolds
Mary Oczechowski
Beverly Kupferer

Auditors

Exhibit A

Town of West Rutland, Vermont
General Fund Receipts
For the Year Ended December 31, 1993

	Checking Account
Property Taxes	\$1,824,537
Delinquent Taxes	91,279
Penalties and Interest	22,904
State Highway Aid	63,030
Licenses, Fees and Fines	42,614 (See Below)
Charges for Services:	
Sewer Administration	17,000
Treasurer - For School	11,000
Miscellaneous Receipts	13,134
Interest Income	7,207
Grant - Act 200 Planning	6,575
Friends of the Town Hall	3,000
Railroad Tax	855

	2,103,135
Tax Anticipation Loans	550,000
Bridge Reimbursement (1992 Work)	23,659
Tax Sale Deposits	3,146
Transfer From Savings Account	2,372
Transfer from Sewer Account	37,490

Total Cash Receipts	2,719,802

	Savings Account
Interest Income	\$354

Detail of Licenses, Fees and Fines:	
Town Clerk Fees	\$14,512
Recreation Playgroup	8,457
Sewer Connection Fees	6,992
Ordinance Fines	5,168
Zoning Fees	3,020
Summer Recreation	1,942
Dog Licenses	1,043
Liquor Licenses	605
Permits	605
Dog Fines	270

Total	\$42,614

Exhibit B

Town of West Rutland, Vermont
General Fund Disbursements
For the Year Ended December 31, 1993

	Checking Account	Savings Account
Selectmens Orders (See Below Detail)	\$630,277	
Taxes Paid to School District For 1992	242,372	\$100,000
Taxes Paid to School District For 1993	750,000	
Repayment of Tax Anticipation Loans	550,000	
Sewer Department Expenses	209,201	
Fire District - Voted Article	64,550	
Paving - Voted Article	54,003	
Miscellaneous - Voted Articles	27,016	
Westway Mall Tax Stabilization	6,154	
Act 200 Planning	6,340	
Act 200 Planning - 1992 Balance Due	1,619	
Transfer to Checking Account	0	2,372
Bank Fees	184	
Less Payroll Withholdings (Paid 1994)	(3,966)	
Total	\$2,537,750	\$102,372

Summary of Selectmens Orders:

Highway Department	\$202,314
General Administration	185,412
Insurance	71,986
Auxiliary Services	46,760
Town Hall	23,303
Trucks and Maintenance	23,124
Recreation	21,194
Principal on Debt	20,000
Police Department	12,012
Interest	11,550
County Tax	8,907
Garage	3,531
Cemetery Maintenance	184
Total	\$630,277

Town of West Rutland, Vermont
General Fund Bank Account Summary
For the Year Ended December 31, 1993

	Checking Account	Savings Account
Balance January 1, 1993	\$128,940	\$102,018
Receipts - Exhibit A	2,719,802	354
Disbursements - Exhibit B	(2,537,750)	(102,372)
Balance December 31, 1993	\$310,992	\$0

SUMMARY OF CAPITAL EQUIPMENT ACCOUNT

	<u>1993</u>	<u>1992</u>
Opening Balance January 1	\$ 4,596.18	\$23,366.95
Deposit from General Account	22,500.00	20,000.00
Interest	91.81	345.93
Sale of Torwell Sander	<u>0</u>	<u>800.00</u>
Total	27,187.99	44,512.88
 Disbursements		
John Deere 444E Loader	0	39,916.70
Chipper	3,900.00	0
Emergency Management	<u>1,781.36</u>	<u>0</u>
Total Disbursements	5,681.36	39,916.70
Ending Balance December 31	<u>\$21,506.63</u>	<u>\$ 4,596.18</u>

TOWN HALL HANDICAPPED ACCESSIBILITY ACCOUNT

This account was established in January 1991 by a bequest of \$1,000 from the estate of Anne S. Pedonesi to be used for handicapped accessibility to the West Rutland Town Hall.

	<u>1993</u>	<u>1992</u>
Opening Balance January 1	\$1,117.31	\$1,069.20
Interest	<u>35.54</u>	<u>48.11</u>
Balance December 31	<u>\$1,152.85</u>	<u>\$1,117.31</u>

ACT 200 PLANNING GRANT

This grant will assist the Town of West Rutland in development of a new town plan that will fully comply with state statutory requirements. The total grant award is \$7,500. Planning under this grant must be completed before August 1, 1993.

	<u>1993</u>	<u>1992</u>
Opening Balance January 1	\$3,753.07	\$ 0
Deposit April 5	2,625.00	3,750.00
September 8	96.00	
Interest	100.56	3.07
	<u>6,574.63</u>	<u>3,753.07</u>
Withdrawal to General Account		
September 29	<u>6,574.63</u>	
Balance December 31	\$ 0	

WEST RUTLAND INDUSTRIAL DEVELOPMENT
REVOLVING LOAN FUND

BALANCE SHEET
DECEMBER 31

	<u>1993</u>	<u>1992</u>
Assets		
Savings Account (Mortgage Payments)	\$ 41,906.57	\$ 36,917.74
Principal Receivable	<u>61,321.61</u>	<u>63,853.54</u>
TOTAL ASSETS	103,228.18	100,771.28
Liabilities		
Repayment due EDA	<u>63,490.00</u>	<u>65,490.00</u>
Total Liabilities	63,490.00	65,490.00
Fund Balance 12/31	<u>39,738.18</u>	<u>35,281.28</u>
Total Liabilities and Fund Balance	\$103,228.18	\$100,771.28
Opening Balance	\$ 36,917.74	
Interest	1,078.20	
Mortgage Receipts	<u>5,910.63</u>	
Opening Balance Plus Receipts	\$ 43,906.57	
Less EDA Repayment	<u>2,000.00</u>	
Balance	<u>\$ 41,906.57</u>	

N.B. This fund was established by EDA grant funds awarded to West Rutland in 1984. \$75,000 was loaned to Daamen, Inc. at 6% for 20 years. \$63,490.00 plus interest must be repaid to the EDA. The remainder of the total mortgage payments will be available to the Town and WRDC for loan.

TOWN OF WEST RUTLAND

SAVINGS ACCOUNT

DECEMBER 31, 1993

Balance January 1, 1993	\$ 102,017.82
Plus: Interest Earned	<u>354.30</u>
Opening Balance Plus Deposits	<u>102,372.12</u>
Less: Payment to School	(100,000.00)
Transfer to Checking	<u>(2,372.12)</u>
Total Paid Out	<u>(102,372.12)</u>
Balance December 31, 1993	\$ 0

DEVELOPMENT PROMOTION ACCOUNTS

	1993	1992
Opening Balance January 1		
Regular Savings	\$ 0	\$ 36.68
Time Savings	<u>1,730.86</u>	<u>1,961.09</u>
Interest	<u>34.94</u>	<u>71.09</u>
Total	1,765.80	2,068.86
Disbursements		
Signs	314.00	0
Roadside Ditching	603.75	0
Less Interest-Time Sharing Account	1.58	0
Travel Info. Council	0	104.00
Bank Service Charge	0	24.00
Industrial Park Mowing	<u>0</u>	<u>210.00</u>
Total Disbursements	<u>919.33</u>	<u>338.00</u>
Balance December 31	<u>\$ 846.47</u>	<u>\$1,730.86</u>

TOWN OF WEST RUTLAND

BALANCE SHEET

December 31, 1993

ASSETS

CASH - Checking Account	\$310,992.53
TAXES RECEIVABLE	
Delinquent Taxes 1992 and before	33,872.11
Overdue Taxes 1993	110,168.05
Tax Sale Deposit	712.45
OTHER RECEIVABLES	
Due from	
Clark Hill Developer	3,606.40
State of Vermont (Bristol Bridge)	2,353.05
Health Trust Rebate	2,522.00
TOTAL ASSETS	464,226.59
LIABILITIES AND FUND BALANCE	
Balance due to School District	*364,810.00
Planning Act 200	3,035.00
TOTAL LIABILITIES	\$367,845.00
Fund Balance 12/31/93	96,381.59
TOTAL LIABILITIES AND FUND BALANCE	\$464,226.59

* This amount includes \$72,438 that was not billed to taxpayers until 1994.

TOWN OF WEST RUTLAND
PROPOSED BUDGET
July 1, 1994 - June 30, 1995

REVENUE		BUDGET 93 1/93-12/93	ACTUAL 93	OVER/ (UNDER)	PROPOSED FY95 7/94-6/95
200	Fund Balance	\$35,914	\$96,382		\$27,750
200	Property Tax				
TOWN	\$506,680	\$528,385			\$531,478
2015	Highway Aid	\$58,257	\$63,030	\$4,773	\$56,509
2017	TRACE	\$0	\$841	\$841	\$0
2018	RR Tax	\$800	\$855	\$55	\$855
2019	Sewer Admin	\$17,000	\$17,000	\$0	\$17,000
2020	Ord. Fines	\$2,000	\$5,168	\$3,168	\$2,000
2022	Solid Waste	\$500	\$444	(\$56)	\$500
2023	Sewer Fees		\$6,992	\$6,992	\$0
2025	Clerk Fees	\$11,000	\$14,512	\$3,512	\$11,000
2025	Zoning Fees	\$3,000	\$3,020	\$20	\$2,500
2027	Copier	\$500	\$425	(\$75)	\$500
2028	Dog Licenses	\$1,000	\$1,043	\$43	\$1,000
2029	Treas Sal Sch	\$12,975	\$11,000	(\$1,975)	\$11,000
2030	Interest	\$5,000	\$7,561	\$2,561	\$5,000
2032	Town Hall Rent	\$1,200	\$1,200	\$0	\$1,200
2034	Liquor Licenses	\$700	\$605	(\$95)	\$700
2035	Dog Fines	\$150	\$270	\$120	\$150
2038	Dl Tax Int & Pen	\$16,000	\$22,781	\$6,781	\$13,800
2045	Forest Fires	\$0	\$0	\$0	\$0
2045	Permits	\$1,000	\$605	(\$395)	\$750
2052	Phone Reimb	\$300	\$309	\$9	\$300
2054	Miscellaneous	\$6,000	\$7,786	\$1,786	\$6,000
2060	Rec Playgroup	\$9,000	\$8,457	(\$543)	\$8,000
2065	Rec Summer	\$2,000	\$1,941	(\$59)	\$2,000
2070	Tn Clk Other	\$0	\$2,128	\$2,128	\$0
2071	Friends of Town	\$0	\$3,000	\$3,000	
	Rev Minus Tax	\$184,296	\$277,355	\$93,059	\$168,514
	TOTAL REVENUE	\$690,976	\$802,740	\$111,764	\$699,992

EXPENSES CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
3010.1	Mgr Salary	\$34,500	\$37,601	(\$3,101)	\$30,900
3010.20	Mgr Expense	\$2,000	\$1,000	\$1,000	\$2,000
3020.1	Treas Salary	\$17,888	\$18,220	(\$332)	\$18,156
3025.1	Tn Clerk Sal	\$17,480	\$17,480	(\$0)	\$18,545
3025.2	Tn Clk Supp	\$1,750	\$3,593	(\$1,843)	\$1,750
3025.3	Asst Tn Clerk	\$0	\$0		\$1,500
3026.1	Copier Reserve	\$500	\$0	\$500	\$0
3035	Tn Official Exp	\$500	\$594	(\$94)	\$1,250
3040.1	Listers	\$5,880	\$5,076	\$804	\$5,880
3041.1	Selectboard	\$3,003	\$3,003	\$0	\$3,100
3042.1	Planning/Zoning	\$3,000	\$1,370	\$1,630	\$3,000
3043.1	Zoning Admin	\$8,549	\$8,549	(\$0)	\$8,805
3044.1	Health Officer	\$1,055	\$1,055	\$0	\$1,115
3045.1	Bookkeeper	\$22,225	\$22,225	(\$0)	\$23,579
3046.1	Auditing	\$6,090	\$5,788	\$302	\$6,100
3047.1	Elections	\$1,500	\$3,826	(\$2,326)	\$3,000
3048	Tax Billing	\$200	\$574	(\$374)	\$600
3049	Data Processing	\$3,000	\$5,559	(\$2,559)	\$4,000
3050	Legal Fees	\$7,000	\$13,330	(\$6,330)	\$7,000
3051	Engineering Svc	\$2,000	\$4,289	(\$2,289)	\$3,000
3052.2	Office Supplies	\$1,800	\$2,023	(\$223)	\$1,800
3052.21	Postage	\$2,040	\$2,180	(\$140)	\$2,040
3052.2	Town Report	\$2,193	\$2,435	(\$242)	\$2,400
3052.23	Copier	\$400	\$792	(\$392)	\$400
3052.3	Advertising	\$2,800	\$4,349	(\$1,549)	\$2,900
3052.34	Telephone	\$2,250	\$2,946	(\$696)	\$2,500
3054	Del Tax Exp	\$1,000	\$3,751	(\$2,751)	\$1,000
3056	Reg. Planning	\$500	\$500	\$0	\$500
3060	VLCT Dues	\$1,126	\$1,126	\$0	\$1,193
3065	Miscellaneous	\$4,500	\$12,178	(\$7,678)	\$4,500
3070	Tn Farm Water	\$2,000	\$0	\$2,000	\$2,000
3071.1	Emergency Man.	\$0	\$0		\$948
3072.1	Locatable Address System	\$0			\$960
SUB TOTAL ADMINISTRATION		\$158,729	\$185,412	(\$26,683)	\$166,421

CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
5105	Equip Savings	\$22,500	\$22,500	\$0	\$28,000
5110.1	Labor	\$72,758	\$76,731	(\$3,973)	\$74,940
5115	Salt	\$29,000	\$30,753	(\$1,753)	\$31,000
5120	Sand	\$9,500	\$10,382	(\$882)	\$9,500
5125	Culverts	\$6,000	\$1,177	\$4,823	\$4,500
5130	Gravel	\$20,000	\$13,040	\$6,960	\$20,000
5134	Hot Mix	\$2,000	\$314	\$1,686	\$1,000
5135	Resurfacing	\$35,000	\$5,912	\$29,088	\$35,000
5140	Chloride	\$3,100	\$3,366	(\$266)	\$4,500
5145	Cold Patch	\$8,000	\$3,634	\$4,366	\$6,500
5150	Roadside Mowing	\$2,250	\$520	\$1,730	\$1,000
5155	Tree Work	\$1,000	\$200	\$800	\$1,000
5160	Traffic Signs	\$2,000	\$1,254	\$746	\$1,500
5165	Tools & Misc	\$2,000	\$557	\$1,443	\$2,000
5170	Equip Rental	\$13,000	\$11,980	\$1,020	\$18,000
5175	Equip Purchase	\$500	\$0	\$500	\$1,500
5180	Bridges	\$4,000	\$3,104	\$896	\$6,000
5190	Channel Maint	\$10,000	\$2,475	\$7,525	\$6,000
5192	Sidewalk Repair	\$7,000	\$8,089	(\$1,089)	\$9,000
5194	Street Cleaning	\$8,000	\$6,326	\$1,674	\$7,000
5194.1	Pav Mark	\$2,500	\$0		\$0
SUB TOTAL HIGHWAYS		\$260,108	\$202,314	\$57,794	\$267,940
CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
5355	Gas, Oil, Diesel	\$9,000	\$5,891	\$3,109	\$8,500
5360	Repair Parts	\$6,000	\$4,737	\$1,263	\$6,000
5365	Outside Repairs	\$4,500	\$6,905	(\$2,405)	\$5,500
5370	Tires, Chains, B	\$3,500	\$2,689	\$811	\$4,000
5375	Plow Blades	\$1,500	\$1,608	(\$108)	\$1,500
5380	Tools & Equip	\$1,500	\$1,294	\$206	\$2,500
5385	Radios	\$500	\$0	\$500	\$500
SUB TOTAL TRUCKS & MAINT		\$26,500	\$23,124	\$3,376	\$28,500
CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
5555.67	Fuel Oil	\$2,500	\$994	\$1,506	\$1,500
5555.60	Repairs	\$2,000	\$1,434	\$566	\$5,600
5565.34	Telephone	\$700	\$913	(\$213)	\$800
5570.76	CVPS	\$600	\$190	\$410	\$500
SUB TOTAL GARAGE		\$5,800	\$3,531	\$0	\$8,400
PROPOSED FY95 7/94-6/95				\$2,269	

CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
5210.15	BC/BS	\$19,209	\$17,389	\$1,820	\$19,650
5212.15	FICA	\$13,611	\$17,789	(\$4,178)	\$13,775
5214.0	Vehicles	\$6,000	\$5,917	\$83	\$5,900
5216.0	Workers Comp	\$8,250	\$9,227	(\$977)	\$9,000
5218	Liab & Bldgs	\$8,000	\$9,043	(\$1,043)	\$8,000
5220	VMERS	\$8,523	\$5,900	\$2,623	\$7,210
5222	Unemp. Comp	\$1,000	\$785	\$215	\$750
5224	Disability	\$1,000	\$714	\$286	\$800
5226	Bond	\$400	\$404	(\$4)	\$400
5228	Pub. Off. Liab.	\$2,485	\$2,485	\$0	\$2,400
5229	Law Enf. Liab	\$2,500	\$2,333	\$167	\$2,400
				\$0	
1	SUB TOTAL INSURANCE	\$70,978	\$71,986	(\$1,008)	\$70,285
				\$0	
CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
5410	St & Traff Light	\$33,000	\$33,935	(\$935)	\$33,700
F 5415	Solid Waste Mgt	\$8,000	\$2,362	\$5,638	\$6,000
I 5420	Library	\$9,500	\$9,500	\$0	\$9,500
T 5425	Humane Society	\$1,000	\$863	\$137	\$1,000
P 5430	Memorial Day	\$100	\$100	\$0	\$100
M 5440	Forest Fires	\$500	\$0	\$450	\$450
S				\$0	
B	SUBTOTAL Auxiliary Servic	\$52,100	\$46,760	\$5,340	\$50,750
				\$0	
Se CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
Re					
Fe					
Mi 6115	Cleaning Service	\$2,600	\$2,600	\$0	\$2,400
6120.76	CVPS	\$3,600	\$3,354	\$246	\$3,700
6125	Energy Cons.	\$1,200	\$35	\$1,165	\$1,200
6130	Miscellaneous	\$2,000	\$2,112	(\$112)	\$2,000
6130.1	Grant Match	\$3,000	\$9,806		\$0
6133	Carpet & Paint	\$500	\$1,507	(\$1,007)	\$500
6135.77	Fuel Oil	\$3,000	\$3,175	(\$175)	\$3,000
6137	Electrical	\$500	\$714	(\$214)	\$1,000
				\$0	
SUB TOTAL TOWN HALL		\$16,400	\$23,303	(\$6,903)	\$13,800

CODE	ITEM	BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/74-6/95
6210.1	Officer Services	\$12,211	\$9,318	\$2,893	\$12,200
6210.2	Special Events	\$1,500	\$0	\$1,500	\$1,200
6210.3	Mileage	\$2,050	\$1,058	\$992	\$1,800
6210.4	Equipment	\$1,000	\$902	\$98	\$750
6210.5	Telephone	\$750	\$652	\$98	\$750
6210.6	Training	\$500	\$82	\$418	\$300
	D.A.R.E	\$500	\$0	\$500	\$500
				\$0	
SUB TOTAL POLICE		\$18,511	\$12,012	\$6,499	\$17,500
				\$0	
ITEM		BUDGET 93 1/93-12/93	ACTUAL 93	Variance + or (-)	PROPOSED FY95 7/94-6/95
6350.76	CVPS	\$500	\$359	\$141	\$500
6355.10	Labor	\$6,000	\$6,054	(\$54)	\$6,200
6360	Supplies	\$2,600	\$3,848	(\$1,248)	\$2,600
6361	Playgroup	\$9,000	\$8,289	\$711	\$9,000
6365	Facility Maint	\$4,000	\$1,802	\$2,198	\$4,000
6365.1	Land Purchase	\$15,837	\$742		\$2,200
6375	Little League	\$100	\$100	\$0	\$100
6376	Construction	\$0	\$0	\$0	\$7,600
SUB TOTAL RECREATION		\$38,037	\$21,194	\$16,843	\$32,200
				\$0	
6450	County Tax	\$8,812	\$8,907	(\$95)	\$8,896
				\$0	
SUB TOTAL COUNTY TAX		\$8,812	\$8,907	(\$95)	\$8,896
				\$0	
7610	Tax Antic Int	\$9,500	\$9,800	(\$300)	\$9,800
7620	Tn Debt Int	\$4,000	\$1,750	\$2,250	\$4,000
				\$0	
SUB TOTAL INTEREST		\$13,500	\$11,550	\$1,950	\$13,800
				\$0	
9010	Tn Debt Prin	\$20,000	\$20,000		\$20,000
SUB TOTAL TN DEBT PRIN		\$20,000	\$20,000		\$20,000
9000	Tax Abatements	\$500	\$0	\$500	\$500
				\$0	
SUB TOTAL TAX ABATEMENT		\$500	\$0	\$500	\$500
				\$0	
8650	Cemetery Maint	\$1,000	\$184	\$816	\$1,000
				\$0	
SUB TOTAL CEMETERIES		\$1,000	\$184	\$816	\$1,000
				\$0	
GRAND TOTAL		\$690,976	\$630,277	\$60,699	\$699,992

DETAIL OF MISCELLANEOUS REVENUE AND EXPENSES

The following information is presented to clarify the actual revenue and expenditures categorized as "Miscellaneous" in the town budget.

MISCELLANEOUS REVENUE

Health Trust Rebate	\$ 1,480.00
Friends of Town Hall	233.20
Town Report (School & WRFD #1)	1,009.20
Culverts/R R ties	155.00
Police Reports/Tires	382.26
Sewer	478.87
Calcium Chloride	871.00
W.R. Development, Inc. Reimbursement	314.00
Refunds/Overpayments	1,933.26
Workman's Comp. refund	579.00
Copier	6.00
Miscellaneous	<u>343.78</u>
 TOTAL	 <u>\$ 7,785.57</u>

MISCELLANEOUS EXPENSES (CODE 3065)

Petty Cash	\$ 700.00
Informational Fliers	301.68
TAX Sale Purchase	712.45
Property Tax Refunds	815.32
Marriage Licenses	351.00
Secretary Expense>Selectmen's Meetings	720.00
Bailey Assoc. Re: Reappraisal (court)	3,485.00
Fee - Re: Town Manager Search	1,000.00
Septic System Reviews	400.00
Resource Systems re Clarendon Ave. Survey	2,509.80
Fees	250.00
Miscellaneous	<u>817.38</u>
 TOTAL	 <u>\$12,177.69</u>

WASTEWATER TREATMENT PLANT REPORT

Our Wastewater Treatment facility continues to win awards. This May 20th, we won a 3rd place award, on a statewide basis, for plant excellency, operations and maintenance. 1st and 2nd places went to large almost totally new facilities.

Sludge disposal continues to be a major issue and expense for our facility and other facilities throughout the state. We have reapplied for land application recertification and hope to expand the acreage we have been using.

The regional effort continues to establish a sludge pelletizer at Rutland City's treatment facility. At this time, funding is the main obstacle to the establishment of this new process. After several years of attempting to dispose of the dewatered sludge from our drying beds we were successful this June. The dewatered sludge was trucked to a landfill and combined with topsoil to create a final layer of rich soil to grow vegetation.

The inflow to our facility continues to be at nearly unacceptable levels of oxygen demand per the State of Vermont regulations. This will require us to do an extensive engineering analysis and a redesign/upgrade of the facility. The upgrade will be an expensive construction project probably requiring a combination of funds from taxpayers and grants.

This summer we continued our maintenance program on the main plant, pump stations and sewer lines. Routine wear items were replaced throughout and many manholes were repaired. Keeping all components in top condition is always the goal. Pine Hill sewer line had State of Vermont required testing performed. As a result of the testing the State has requested more repair work be completed during the summer of '94.

Ed Tracey, Assistant Chief Operator, resigned this past fall and became the Chief Operator in Castleton. Bruce Atkinson a licensed operator with a Grade 3 license replaced Ed.

Respectfully,

Wayne Tracey, Chief Operator

TOWN OF WEST RUTLAND
 PROPOSED SEWER BUDGET
 July 1, 1994 - June 30, 1995

REVENUE

CODE	ITEM	Budget 93	Actual 93	+ / ()	Proposed FY95
2140	Cash Bala	\$11,533	\$8,131		\$10,000
2150	User Fees	\$204,799	\$203,649		\$220,948
2450	Sludge Pr	\$0	\$0		
2016	Miscellan	\$0	\$0		
	Equip Sav	\$3,000	\$0		
TOTAL REVENUE		\$219,332	\$211,780		\$230,948

EXPENSES

CODE	ITEM	Budget 93	Actual 93	+ / ()	Proposed FY95
3110.10	Salaries	\$63,662	\$65,028	(\$1,366)	\$64,110
3111	Health In	\$12,544	\$12,006	\$538	\$12,800
3112	Disab. In	\$600	\$193	\$407	\$550
3113	Workers C	\$1,050	\$1,050	\$0	\$1,100
3114	Unemploy	\$350	\$393	(\$43)	\$370
3115	FICA	\$4,870	\$4,276	\$594	\$4,315
3116	VMERS	\$3,565	\$2,392	\$1,173	\$3,180
3117	Uniforms	\$943	\$785	\$158	\$958
3120	Admin Rei	\$17,000	\$17,000	\$0	\$17,000
3125	Equip. Sa	\$10,000	\$10,000	\$0	\$15,000
3130	Vehicle M	\$4,500	\$1,863	\$2,637	\$4,500
3131	Veh. Insu	\$2,750	\$3,206	(\$456)	\$3,210
3131	Fuel Vehi	\$2,000	\$1,742	\$258	\$2,000
3135	Lab Chemi	\$1,400	\$885	\$515	\$1,200
3136	Lab Equip	\$4,000	\$2,165	\$1,835	\$1,500
3137	Chlorine	\$2,500	\$4,310	(\$1,810)	\$4,000
3138	Sulfur Di	\$950	\$1,130	(\$180)	\$975
3140	Contract	\$3,000	\$2,516	\$484	\$3,300
3145	Telephone	\$1,300	\$1,264	\$36	\$1,300
3150	Office Su	\$200	\$67	\$133	\$150
3155	Miscellan	\$3,000	\$2,440	\$560	\$3,000
3160	Plant Mai	\$6,000	\$8,171	(\$2,171)	\$7,000
3162	Plant Ins	\$2,226	\$2,226	\$0	\$2,930
3164	Boiler/Ma	\$1,500	\$1,166	\$334	\$1,200
3166	Flood Ins	\$700	\$346	\$354	\$0
3168	Fuel Heat	\$2,000	\$1,865	\$135	\$1,800
3170	Emergency	\$2,000	\$25	\$1,975	\$2,000
3175	Sewer Lin	\$4,000	\$4,836	(\$836)	\$4,000
3180	Sludge Mg	\$27,500	\$23,585	\$3,915	\$27,500
3185	Fine Hill	\$0	\$0	\$0	\$4,000
3200-00-0CVPS/Plan		\$19,000	\$17,868	\$1,132	\$19,000
3205	Pump Sta	\$13,000	\$14,380	(\$1,380)	\$17,000
3190	Due to Ge	\$222	\$222	\$0	\$0
3192	Permit Re	\$1,000	\$650	\$350	\$0
TOTAL EXPENSES		\$219,332	\$210,051	\$9,281	\$230,948
User Fee		\$217.77	\$217.11		\$223.17
No. of Users		987.0			990.0

SEWER CAPITAL IMPROVEMENT ACCOUNT

	<u>1993</u>	<u>1992</u>
Opening Balance January 1	\$29,313.25	\$26,245.67
Deposits	0	2,045.00
Interest	<u>785.29</u>	<u>1,022.58</u>
Total	\$30,098.54	\$29,313.25
Disbursements		
Refunds	0	0
Balance December 31	<u>\$30,098.54</u>	<u>\$29,313.25</u>

SEWER EQUIPMENT SAVINGS ACCOUNT

	<u>1993</u>	<u>1992</u>
Opening Balance January 1	\$21,973.27	\$17,350.49
Deposits	10,000.00	10,000.00
Interest	<u>616.31</u>	<u>605.97</u>
Total	32,589.58	27,956.46
Disbursements		
Allen Engineering (Chemical Feeder)	250.00	0
Chlorine & SO2 Repair Kits	0	1,401.35
Weed Trimmers (2)	0	558.00
Flow Meter	<u>0</u>	<u>4,023.84</u>
Total	250.00	5,983.19
Balance December 31	<u>\$32,339.58</u>	<u>\$21,973.27</u>

UNCOLLECTED PROPERTY TAXES
December 31, 1993

NAME	Previous Years	1991	1992
Biathrow, Howard & Deborah			778.83
Brown, Paul			91.30
Brown, Richard & Gertrude		154.53	864.16
Elnicki, F.P. Inc.			20.42
Elnicki, F.P. Inc.		*4,963.00	5,905.04
Farley, David & Linda			772.16
Haven, Micah & Lorena			**1,540.45
Kearney, William & Jean			1,185.24
LaRose, Ernest			**1,267.39
Marble St. Enterprises			554.36
McCullough, Danny & Judith			131.86
Molaski, John Jr.			1,026.15
Nartowicz, Joseph & Carol			1,551.41
Pellerin, Daniel			503.16
Prevendoski, Charles			207.33
Ray, John & Mary			758.47
Rorden, Harold & Nadine			760.73
Rutland Storage Trailers		*6,660.78	
Total		\$11,778.31	\$17,918.46

UNCOLLECTED PERSONAL PROPERTY TAXES
December 31, 1993

Ezzo, Joseph		58.24
Elnicki, F.P. Inc,	56.37	
Green Mt. Collision		*56.36
Pettit, Lawrence	3,305.97	
Rutland Kawasaki	258.25	266.53
Scientific Games		78.90
Steve's Restaurant, Inc.		58.24
St. Peter, Stuart	19.33	
T.T.S. Electronics		17.15
Total	\$3,639.92	\$266.53
		\$268.89

*Bankruptcy-Paying Agreement
**Bankruptcy

WEST RUTLAND FREE LIBRARY CORPORATION

Deposits and Disbursements for the Year ended December 31, 1993

	<u>Checking</u>
Balance on Hand January 1, 1993	<u>\$ 779 .12</u>
<u>Deposits</u>	
Transfer from Savings	33,500.00
Transfer from-Harriet Ross Bequest	55.67
Transfer from Dr. C.B. Ross Memorial Fund	2,113.22
Community Room Rentals	875.00
Donations	10.00
Miscellaneous	<u>237.23</u>
	<u>37,570.24</u>
<u>Disbursements</u>	<u>Total Deposits</u>
Wages and Services	14,144.19
Fuel	1,112.00
Electricity	992.88
Telephone	675.25
Books - Adult	1,614.57
Books - Juvenile	1,240.48
Magazines	907.35
Insurance	226.00
Pay Roll Taxes	1,595.88
Water Rent	182.00
Contributions	87.40
Supplies & Postage	667.38
Safe Deposit & Post Office Box Rent	30.00
Maintenance & Repairs	873.24
Sewer	217.11
Petty Cash	150.00
Events	129.53
Advertising	35.00
Bank Handling Charges	28.76
Dues	<u>45.00</u>
	<u>24,954.02</u>
<u>Other Disbursements</u>	
Purchase of Equipment	9,809.60
Transfer to Savings	<u>1 559.76</u>
	<u>36,323.38</u>
Balance on Hand December 31, 1993	<u>\$ 1,246.86</u>

WEST RUTLAND FREE LIBRARY CORPORATION

SPECIAL ACCOUNTS

	<u>Savings</u>
Balance on Hand January 1, 1993	<u>\$ 5,096.51</u>
<u>Deposits</u>	
Town of West Rutland	9,500.00
Minnie E. Proctor Trust Fund	12,000.00
Interest on Savings	136.62
Transfer from - Harriet Ross Bequest Investment Portfolio	1,112.75
Transfer from - Harriet Ross Bequest Vermont Federal CD	5,652.71
Contributions for Library Computer System	3,500.00
Transfer from Checking Account	<u>1,559.76</u>
Total Deposits	<u>33,461.84</u>
<u>Withdrawals</u>	
Transfer to Checking	<u>33,500.00</u>
Balance on Hand December 31, 1993	<u>\$ 5,058.35</u>

Dr. C.B. Ross Memorial Fund
(Principal of \$32,333.26
is non-expendable)

Balance on Hand December 31, 1992	\$33,785.22
<u>Deposits</u>	
Interest Income	1,348.07
<u>Withdrawals</u>	
Transfer to Checking	(2,113.22)
Balance on Hand December 31, 1993	<u>\$33,020.07</u>

WEST RUTLAND FREE LIBRARY CORPORATION

Harriet Ross Bequest - \$50,000
 (Principal restricted to the
 purchase of books and furnishings)

IAA Income Portfolio	
Balance on Hand January 1, 1993	<u>\$50,551.87</u>

Deposits

Interest Income	<u>616.55</u>
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Withdrawals

Transfer to Savings	1,112.75
Transfer to Checking	55.67
Transfer to CD	<u>50,000.00</u>

Total Withdrawals	<u>51,168.42</u>
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Balance on Hand December 31, 1993	<u>0.00</u>
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CD - Green Mountain Bank	
Balance on Hand January 1, 1993	0.00

Deposits

Transfer from IAA Income Portfolio	50,000.00
Interest Income	<u>806.58</u>

Total Deposits	<u>\$50,806.58</u>
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Balance on Hand December 31, 1993	<u>\$50,806.58</u>
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Harriet Ross Bequest - \$55,000
 (Principal restricted to the
 purchase of books and furnishings)

CD - Vermont Federal Bank	
Balance on Hand January 1, 1993	<u>\$58,551.05</u>

Deposits

Interest Income	3,550.90
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Withdrawals

Transfer to savings	<u>\$15,652.71</u>
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Balance on Hand December 31, 1993	<u>\$56,449.24</u>
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CARROLL B. & HARRIET S. ROSS MEMORIAL FUND

Statement of Income Receipts and Disbursements
for the period ending December 31, 1993

Income Cash Balance at December 31, 1992	\$ 7,566.13
Income Receipts:	
Net Interest and Dividends	10,511.47
Disbursements:	
Distributions to Beneficiaries	12,327.94
Fees	2,637.35
Transferred to Principal	<u>(16,228.42)</u>
Income Cash Balance at December 31, 1993	1,849.18
Principal Market Value at December 31, 1993	\$196,126.38

The Carroll B. and Harriet S. Ross Memorial Fund was established for the benefit of residents of West Rutland, who have encountered unexpected misfortunes by reason of sickness, accident or financial distress. A Committee, of the clergy and several citizens of the town of West Rutland was formed. The Committee is responsible for determining if requests meet the requirements of the trust.

Submitted by
Green Mountain Bank

WEST RUTLAND FREE LIBRARY CORPORATION

Summary of Income, Expenses & Fund Balance
For the Year Ended December 31, 1993

Income:

Minnie E. Proctor Trust Fund	\$12,000
Town of West Rutland	9,500
Interest Income	6,458
Computer Donations	3,500
Community Room Rentals	875
Donations	10
Miscellaneous	<u>237</u>
Total Income	32,580
Disbursements: (See Schedule)	(24,954)
Excess of Income over Expenses	7,626
Purchase of Equipment	(9,810)
Decrease in Fund Balance	(2,184)
Fund Balance January 1, 1993	<u>11,432</u>
Fund Balance December 31, 1993	<u>\$ 9,248</u>

Fund Balance Consists of:

	Total	Less Restrictions	Fund Balance
Checking Account	\$ 1,247	\$ 0	\$1,247
Savings Account	5,058	0	5,058
CB Ross Trust Fund	33,020	32,333	687
Harriet Ross Bequest - CD	50,807	50,000	807
Harriet Ross Bequest - CD	56,449	55,000	<u>1,449</u>
Total			<u>\$9,248</u>

WEST RUTLAND PUBLIC LIBRARY

THE SIXTY-FIFTH ANNUAL REPORT OF THE WEST RUTLAND PUBLIC LIBRARY

YEAR ENDING DECEMBER 31, 1993

<u>BOOKS</u>	<u>1993</u>	<u>1992</u>
In the library January 1, 1993	8,944	8,725
Number of books acquired during 1993	227	237
Number of books discarded	1,614	18
Number of books in the library January 1, 1994	7,557	8,944

CIRCULATION OF BOOKS AND PERIODICALS

Adult	4,452	3,569
Juvenile	3,447	2,927
Largest daily circulation	74	57
Smallest daily circulation	1	1
Average daily circulation	26	21
Number of registrations	146	87
Number of days open	296	297
Number of periodicals subscribed to	24	23
Number of videos	23	0
Number of books borrowed from the Regional Library	698	231

The Community Rooms were used 22 times during the year by various clubs and private parties, and are available for rent by contacting the librarian.

New library hours are: M, F 1:30-5:00, Tu-W-Th 1:30-7:00, Sa 9:00-1:00

Mary White
Librarian

WEST RUTLAND PLANNING COMMISSION
1993

It was another busy year for the Planning Commission. Besides the usual day to day business of site reviews and subdivisions, we are involved in two major projects - The Town Plan, and zoning revisions.

With new state guidelines in effect, the development of the town plan draft proved to be a monumental undertaking. Many hours were spent by commission members performing research and formulating proposed policies for the various topics requiring consideration. This information was then blended into a cohesive document which is meant to provide direction for the town's growth and development over the next five years.

The information collected and the resulting proposals were grounded in the input of the residents of West Rutland. From the responses to our questionnaires (remember those?) through the draft plan, resident participation was the critical part of the process. To those of you who participated, we would like to express our appreciation. If not for your assistance, the plan would be meaningless.

Early in 1994, we will be holding a series of public hearings on the proposed plan. We hope to see a large turnout at these hearings to receive your feedback-positive and negative. Based on your response, we will then produce a final draft, which will be presented to the select board for adoption.

The commission is also in the process of revising the town's zoning regulations. Most of this work is an attempt to clarify existing regulations. Some revisions will be of a more substantial nature. This will be an ongoing process for at least the first part of 1994. Any proposed changes will be presented through public hearings, with final adoption of the changes up to the town's voters.

1994 looks to be an exciting year for both the Planning Commission and the town. The revitalization of the West Rutland Industrial Development Committee, and the establishment of the Marble St. Task Force hold promise for renewed and expanded commercial activity in the town.

A personal note of thanks to the members and secretary of the commission - Your dedication and hardwork in 1993 far exceeded what should be expected from an organization of volunteers. You should be proud of your accomplishments. You made my year as chairman reasonably painless. Thank you.

Brian Harrington
Greg Cox
Dennis Lincoln
Detlef Hansen
Bill Harvey
Judy Bloomer
Paula Mumford
Frank Gorham
Merritt Budd
WEST RUTLAND PLANNING COMMISSION

ZONING ADMINISTRATRIX'S REPORT

I processed 72 permits in 1993. This is about the same as last year. The breakdown of these permits as follows:

2 Farm Buildings	1 Demolition
6 Decks	3 Land Subdivisions
2 Commercial Additions	11 Residential Additions
7 Signs	9 Garages
7 Single Family Homes	15 Miscellaneous Permits
5 Fences	1 Swimming Pool
1 Mobile Home	2 Commercial Structures

A Zoning Permit is required if you are planning to build new, destroy a structure, add on to an existing building or change the use of a building or land.

As of March 7, 1989, Certificate of Occupancy or Use has to be issued on all new construction before any use or occupancy of the structure. Remember when your project is complete, call the Zoning Officer at 438-2204 who will visit the site to verify and confirm compliance with the Town's Zoning Ordinance.

If you have any questions on zoning, please feel free to call me at 438-2204. My office hours are 8:00 AM to 4:00 PM or by appointment if these times are inconvenient for you.

Respectfully submitted,

Jayne L. Pratt
Zoning Administratrix

CAROUSEL PLAYSCHOOL REPORT

The Carousel Playschool is a playgroup for three and four year olds under the direction of the West Rutland Recreation Department. We are located in the West Rutland School and our room is shared with the Essential Early Education Program. Our morning group, for three year olds, is held Mondays and Fridays. Our group of four year olds is held on Monday, Wednesday and Friday afternoons. We meet for two hour sessions. If anyone wishes more information regarding this program, please feel free to contact me.

Respectfully submitted,

Gail O'Brien
Director

June 30, 1994 - July 1, 1995

Income

Tuition (funded by parents)	<u>\$8,562.00</u>
Total Income	<u>\$8,562.00</u>

Expenses

Salaries (Director and 2 assistants)	\$7,922.00
Insurance	270.00
Mailing	10.00
Advertising	30.00
Supplies	<u>330.00</u>
Total Expenses	<u>\$8,562.00</u>

CONSTABLE'S REPORT
1993

West Rutland Police officers continued to provide law enforcement services to the residents of West Rutland during 1993.

We would like to express our thanks to Town Manager Tom Yennerell and our Board of Selectpersons who have supported our efforts throughout the year.

We would also like to extend our thanks for assistance provided by the Vermont State Police, Rutland City Police, Rutland County Sheriff's Department, West Rutland Fire Department, as well as the other law enforcement agency's in neighboring towns.

Respectfully Submitted

Jamie Rajda First Constable
Robert Geryk Second Constable
Douglas Norton Special Officer
Linda Elrick Special Officer

CONSTABLE'S REPORT

1993 Law Enforcement Statistics
January 1, 1993 - December 31, 1993

Assault	1
Burglary	1
Larceny	12
Vandalism	13
Offenses Against Family/Children	7
Suspicious Activity/Circumstances	16
Disorderly Conduct	8
Other Reportable Offenses	13
Accidents Investigated	13
Burglar Alarms	17
Parking Violations	4
Dog Complaints	43
Other Animal Complaints	3
Assists to Other Agencies	23
Miscellaneous Public Service	16
Miscellaneous Public Complaints	45
Motor Vehicle Violations - Tickets	75
	310

Total Fines - \$6,061.00

DOG LICENSE REPORT
1993

326 DOGS WERE REGISTERED

2	Licenses issued at	\$ 3.00	\$ 6.00
188	Licenses issued at	4.00	752.00
92	Licenses issued at	6.00	552.00
18	Licenses issued at	8.00	144.00
19	Licenses issued at	9.00	171.00
2	Licenses issued at	12.00	24.00
1	Kennel License at	30.00	<u>30.00</u>

TOTAL COLLECTED AND REMITTED
TO TREASURER \$1,679.00

-NOTE-

A person who owns or keeps a dog more than six months old shall annually, on or before April 1st, cause it to be licensed and shall pay \$4.00 for each neutered male or spayed female dog, \$6.00 for each male dog and \$8.00 for each female dog. If the license fee for any dog is not paid by April 1st, a 50% penalty is added.

Due to the great response last year, I will again be selling dog tags at the March election.

DOG TAGS ARE AVAILABLE NOW. PLEASE COME IN AND AVOID THE RUSH BEFORE APRIL 1ST. THANK YOU.

Respectfully submitted,
Jayne L. Pratt, CVC
TOWN CLERK

VITAL STATISTICS

	<u>1993</u>	<u>1992</u>	<u>1991</u>	<u>1990</u>	<u>1989</u>
BIRTHS	31	37	22	42	32
DEATHS	28	25	22	34	32
MARRIAGES	30	34	21	32	28

Due to the town's liability exposure and the possible use of information fraudulently, the Vermont Department of Health has recommended against the printing of names in the Vital Statistics section of the Town Report.

Respectfully submitted,
Jayne L. Pratt, CVC
TOWN CLERK

RUTLAND CENTRAL SUPERVISORY UNION
Annual Report for 1992-93 School Year

Change is the best word to describe the operations at Rutland Central for the 1992-1993 year. The year was an active one that challenged the many talents and skills of our staff. In addition to our ongoing curriculum work in the areas of Mathematics, Science, Social Studies and Writing, new curriculum initiatives were started in the areas of Health Education and Technology. The Health Committee headed by Liz Cronin (West Rutland) and Technology under the leadership of Marilyn Grunewald (Proctor) are hard at work developing student outcomes for these programs. At the direction of the Superintendent, all other district curriculum is being converted to an outcomes-based approach to instruction. Once completed, this process will allow students, teachers and parents to know exactly what is expected to be learned, the time-frame in which learning is to occur and how learning will be assessed.

The most significant change occurring this year was the revision of the budgeting process used to one that is program-based. Using this model, each and every program in the schools is scrutinized and evaluated, with funds being allocated based upon the needs identified for each program. Under this format, school board members, administrators and taxpayers will be able to compare the per pupil cost for all of the current programs and services offered in our schools. The change in the budgeting process created a need for a revision of the computer coding system used to document the budget activity. The revised coding system will be in place for the 1993/94 fiscal year.

Increased communications was another priority at Rutland Central. To meet this important goal, a monthly newsletter titled Direct Line is prepared by the Superintendent's office and distributed to all Board members and staff in the three towns served by the Supervisory Union. "Operation Listen", a program initiated last year, was continued during the 1993-94 year. These meetings provide staff members with the opportunity to interact directly with the Superintendent on topics or questions of interest to them. Efforts to increase local media coverage of student, staff and school activities continues to be an ongoing process.

The major change reflected in the Supervisory Union Budget is the inclusion of the New Directions Program, formerly funded under the Robert Wood Johnson Grant. While the grant money has expired, the positive impact this program has had on the students and families it serves is sufficient justification for continuing the program through local funding. The two positions associated with this program, Home School Coordinator and School Based Clinician have been included. The Supervisory Union and each of the school districts within the Union have completed full financial audits for the past few years. These audits have enabled us to define and refine the methods used to document and safeguard the use of funds. Rutland Central Supervisory Union has received an award of \$1,000 from Utica Mutual Insurance Company for our efforts to create a safer school environment within the district. The grant was used to provide fireproof storage for financial records.

The results of the Vermont Assessment Program indicate that, in the areas of writing and mathematics, the performance of 4th and 8th grade students in Proctor, Rutland Town and West Rutland met or exceeded the results for all students statewide. As an example, the average score for Rutland Central students in the uniform mathematics test was 7 points higher than the average score for all Vermont students tested at the same grade levels.

During the past school year, the faculty and staff have participated in a wide variety of staff development activities made possible through funding by state supported training grants. These training programs include Best Practices for children with Serious Emotional Disturbance, implementing Positive Action, a Social Skills Training Program, Crisis Team Training, School Law Update and Management Strategies for children with Attention Deficit Hyperactivity Disorder. The Instructional Support Teams received ongoing training throughout the school year.

The Rutland Central Supervisory Union received second year funding for the Robert Wood Johnson New Directions Grant. Approximately thirty five West Rutland children and their families are being served by our Home School Coordinator, School Based Clinician and paraprofessional staff. The support services provided include individual and group therapy, summer recreation program, social skills training, teacher workshops and parent and student support groups. We are in the process of developing plans for a School-Based Community Parent Center to offer parents support, services and educational opportunities.

Finally, the Rutland Central Supervisory Union has received an Education for Youth Employment Partnership Grant. This program assists at-risk students in developing strong work skills and habits with the goals of school completion, graduation and job placement. A half-time Project Coordinator works with 5 students at West Rutland on the development of work sites, job training and job placement. Four students currently have part time positions through this grant.

With the support of Proctor, Rutland Town and West Rutland communities, and through the cooperative efforts of their respective school boards we will continue to search for creative ways in which to use our limited financial and physical resources to ensure educational excellence and equity for all of the students served by Rutland Central. You are encouraged to call the Central Office at 775-4342 if you have questions about curriculum, budget, student support services or any other educational issues. We can best serve the needs of all students by the sharing of ideas, talents and resources that can be found in each of the districts we serve.

James J. Cioffi, Superintendent of School

Katherine Bryant, Business Manager

Jean C. Cotroneo, Director of Student Educational Services

TEACHING PERSONNEL

The List of teachers for the school year 1993-1994 with years of experience, subjects taught and salary is as follows:

<u>Name</u>	<u>Grade or Subject</u>	<u>Salary 1993-1994</u>	<u>Years of Experience</u>
Susan Austin	Grade 5	\$ 9,523 (.50)	0
Linda W. Barker	Math	38,280	24 1/2
Ruth A. Barker	Guidance 6-12	30,633	3
Mary E. Beaulieu	Grade 3	23,806	5
Edward R. Bove	S.S./History/ Geography	19,045	0
Michael J. Caliguiri	Science	34,090	24
Dawn T. Charron	Business Subjects	12,544 (.50)	7 1/2
Thomas A. Chamberlain	Guidance, K-5	19,333 (.50)	22
Marie P. Coombs	Grade 1	33,709	13
Dana L. Cray	English	19,045	0
Elizabeth Cronin	Phys. Ed./Health	27,424	6
Dawn R. Daley	Grade 1-2	32,757	13
Lorraine S. Davis	School Nurse	22,663 (.70)	22
Mary M. Fagan deOquendo	Spanish	13,427 (.60)	4
Kimberly M. Desso	Grade 1-2	25,710	5
Daniel H. Deuel	Math	36,566	24
Carol A. Dziubek	Chapter I	5,513 (.15)	17
Emily F. Feronti	Resource Room	30,662	9
Richard J. Hart	Grade 6	25,139	3
Rosemarie R. Herbert	Grade 2	38,280	22
David A. Hunt	Associate Principal	38,827	28
Linda T. Johnson	Science/History/Math	38,280	27
Robert W. Kennedy	Physical Education	22,092	4
Kathleen P. Kulig	Kindergarten	15,998 (.50)	13
Juliet M. Limmer	Music	13,332 (.50)	5
Melvin C. Loomis	Science	33,519	14
Carolyn B. Magwire	Home Economics	36,756	17
Janet M. Marchinkoski	Grade 3	38,280	25
Charles P. Memoe	Principal	48,802	30
Mary P. Ojala	Kindergarten	32,947	12
Christine M. Pawlusiaik	Grade 4	24,949	4
David L. Philipsen	Librarian	38,280	19
Frederic A. Remington	Social Studies	38,280	21
Joseph J. Salengo	English 7-12	38,280	29
Lynn T. Sanborn	Resource Room	26,091	3
James G. Simon	Art (High School)	36,566	22
Michael R. Slattery	Grade 5	38,280	28
Gretchen E. Steere	Art (Elementary)	14,189 (.50)	11
Antonette A. Stickney	Grade 5	16,093 (.50)	11
F. Scott Stone	Speech Pathologist	17,686 (.60)	20
Paula S. Tordonato	French	13,524 (.50)	7
Kathleen A. Turgeon	Grade 1-2	27,805	9
Dawn E. Tyrrell	Instrumental Music	17,064 (.70)	7
Grace A. Valente	Grade 4	38,280	25

EXTRA CURRICULAR

Linda Barker	Senior Class Advisor	200
Michael Caliguirri	National Honor Society	100
Elizabeth Cronin	Co-Coach - Girls Varsity Soccer	600
Michelle Dufour	5 & 6 Co-Ed Soccer	250
Michelle Dufour	Girls Varsity Basketball	1,000
Donald Dunchus	Jr. High Boys Basketball	400
Richard Hart	Co-Coach - Girls Varsity Soccer	600
Richard Hart	Jr. High Girls Basketball	500
David Hunt	Athletic Director	3,000
Thomas Hyjek	Varsity Boys Soccer	1,050
Linda Johnson	Student Council Advisor	100
Matthew Kramarz	J.V. Boys Basketball	800
Helen Lambert	One Act Play	350
Julie Limmer	Chorus	150
Carolyn Magwire	Senior Class Advisor	200
Charles Memoe	Jr. High Boys Soccer	600
Chas Miller	5 & 6 Co-Ed Soccer	250
Ryan Parkman	Student Council ADvisor	100
David Philipsen	Audio Visual Coordinator	750
Jack Rogers	Boys Varsity Basketball	1,200
James Simon	Yearbook Advisor	500
James Simon	Photo Advisor	300
Dawn Tyrrell	Band	350
To be Hired	Boys Varsity Baseball	
To be Hired	Girls Varsity Softball	
To be Hired	Boys J.V. Baseball	
To be Hired	Girls J.V. Softball	

Rutland Central Supervisory Union Notice
Handicapped Children
Ages 0-21 Years

The Rutland Central Supervisory Union, Proctor, Rutland Town and West Rutland, in meeting the requirements of its Local Education Agency Plan, is attempting to identify any and all area resident children between the ages of 0-21 years who may be considered handicapped. These children are entitled to receive an education, regardless of handicap, at public expense. It is possible that the Rutland Central Supervisory Union may not be aware of the residence of all handicapped children. If you know of a child who might be eligible for educational services and is not in school, please notify the Director of Student Educational Services, P.O. Box 440, 22 Evelyn Street, Rutland, Vermont 05701 or phone 775-7319.

TOWN AUDITORS REPORT

FISCAL YEAR ENDED JUNE 30, 1993

We have read the audited financial statement report, exhibits and footnotes that were prepared by Siliski and Buzzell, P.C.

We noted that the school district has not maintained a record of its equipment, computers, and other fixed assets. We recommend that such records be compiled and then updated on a regular basis as new equipment is bought or discarded. The records should show the date of purchase, cost, location and brief description.

We also noted that the school district exceeded the total budgeted expenditures for the year. The current year deficit and accumulated deficits need to be addressed.

James B. Reynolds
Mary Oczechowski
Beverly Kupferer

Auditors

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
AS OF AND FOR THE YEAR ENDED JUNE 30, 1993

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PROPOSED RCSU OPERATING BUDGET
1994/1995

	ACTUAL 92/93	BUDGET 93/94	BUDGET 94/95	CHANGE
EXPENSES				
Wages	139,434	151,011	157,054	6,043
Benefits	34,832	40,990	43,278	2,288
Audit	4,900	4,900	5,000	100
Other Purchased Service	4,119	1,650	1,800	150
Repairs & Maintenance	4,367	6,700	6,944	244
Rent & Utilities	16,100	16,732	20,150	3,418
Travel	1,756	2,100	2,100	0
Staff Development	1,352	2,500	2,800	300
Insurance	436	500	500	0
Box Rent/Postage	2,441	2,450	2,450	0
Telephone	3,686	3,500	3,700	200
Supt. Relocation	1,968	0	0	0
Supplies	6,057	6,102	6,402	300
Subscriptions	170	250	250	0
Equipment Lease	5,166	5,666	5,666	0
New Equipment	6,672	400	700	300
Dues/Fees	1,364	1,600	1,675	75
Contingency	576	500	500	0
TOTAL EXPENSES	235,396	247,551	260,969	13,418
RECEIPTS				
Cash to Open	10,325	(324)	0	324
Project Assessments	13,700	13,700	13,500	(200)
Misc. Income	930	1,000	1,000	0
TOTAL RECEIPTS	24,955	14,376	14,500	124
District Assessments	215,289	229,069	246,469	17,400
TOTAL INCOME	240,244	243,445	260,969	17,524
END OF YEAR	4,848	(4,106)	0	4,106

SILISKI & BUZZELL, P.C.
Certified Public Accountants

Independent Auditor's Report

To the Board of School Directors
Town of West Rutland, Vermont School District
West Rutland, Vermont

We have audited the accompanying general purpose financial statements of the Town of West Rutland, Vermont School District as of June 30, 1993, and for the year then ended. These general purpose financial statements are the responsibility of the Town of West Rutland, Vermont School District management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effects, if any, of the matter discussed in paragraph three, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of West Rutland, Vermont School District as of June 30, 1993 and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended, in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements as listed in the table of contents as schedules are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of West Rutland, Vermont School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, such information is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

December 17, 1993
Rutland, Vermont
Reg. No. 119



TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1993

	Governmental Fund Types	
	General Fund	Debt Service Fund
ASSETS		
CASH		
Checking	\$ 9,567	\$ -
Savings	-	-
Total Cash	9,567	-
INVESTMENTS (Note 3)	14,069	-
ACCOUNTS RECEIVABLE (Note 4)	7,479	-
INVENTORY	-	-
DUE FROM ENTERPRISE FUND	1,797	-
AMOUNT TO BE PROVIDED FOR RETIREMENT OF GENERAL LONG-TERM DEBT AND OTHER OBLIGATIONS	-	-
TOTAL ASSETS	\$ 32,912	\$ -
LIABILITIES AND FUND EQUITY		
LIABILITIES		
Accounts Payable	\$ 16,443	\$ -
Accrued Expenses (Note 5)	7,050	-
Due to General Fund	-	-
Other Payroll Withholdings	1,061	-
Amount Owing to Student Organizations	-	-
Accrued Payroll	180,861	-
Accrued Payroll Taxes	13,836	-
Deferred Revenue	-	-
General Obligation Bonds Payable (Note 6)	-	-
Notes Payable (Note 6)	-	-
Obligation for Capital Lease (Note 6)	-	-
Accrued Compensated Absences (Note 6)	-	-
Total Liabilities	219,251	-
FUND EQUITY		
Retained Earnings	-	-
Fund Balances (Deficit): (Note 7)	-	-
Reserved	-	-
Unreserved:		
Designated	692	-
Undesignated	(187,031)	-
Total Fund Equity	(186,339)	-
TOTAL LIABILITIES AND FUND EQUITY	\$ 32,912	\$ -

EXHIBIT A

<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Memorandum Only</u>
<u>Enterprise Fund</u>	<u>Trust and Agency Funds</u>	<u>General</u> <u>Long-Term Debt</u>	<u>Total</u>
\$ 9,489	\$ 4,763	\$ -	\$ 23,819
-	784	-	784
9,489	5,547	-	24,603
-	20,263	-	34,332
4,714	-	-	12,193
7,803	-	-	7,803
-	-	-	1,797
-	-	218,008	218,008
<u>\$22,006</u>	<u>\$25,810</u>	<u>\$218,008</u>	<u>\$298,736</u>
\$ -	\$ 250	\$ -	\$ 16,693
-	-	-	7,050
1,797	-	-	1,797
-	-	-	1,061
-	4,763	-	4,763
1,537	-	-	182,398
118	-	-	13,954
1,943	-	-	1,943
-	-	10,000	10,000
-	-	46,640	46,640
-	-	4,720	4,720
-	-	156,648	156,648
<u>5,395</u>	<u>5,013</u>	<u>218,008</u>	<u>447,657</u>
16,611	-	-	16,611
-	21,058	-	21,058
-	(261)	-	431
-	-	-	(187,031)
<u>16,611</u>	<u>20,797</u>	<u>-</u>	<u>(148,931)</u>
<u>\$22,006</u>	<u>\$25,810</u>	<u>\$218,008</u>	<u>\$298,736</u>

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED JUNE 30, 1993

EXHIBIT B

	Governmental Fund Types		Memorandum Only
	General Fund	Debt Service Fund	Total
REVENUES			
Property Taxes	\$1,042,372	\$ -	\$1,042,372
State Aid	971,704	-	971,704
Local Income	<u>213,935</u>	<u>-</u>	<u>213,935</u>
Total Revenues	2,228,011	-	2,228,011
EXPENDITURES			
Regular Instruction	1,257,232	-	1,257,232
Athletics	31,258	-	31,258
Special Education	231,732	-	231,732
Vocational Instruction	43,344	-	43,344
Guidance Services	78,197	-	78,197
Health Services	28,308	-	28,308
Library and Media Services	69,059	-	69,059
General Administration	89,047	-	89,047
School Administration	129,926	-	129,926
Fiscal Services	29,823	-	29,823
Building Maintenance	208,450	-	208,450
Crossing Guards	1,863	-	1,863
Student Transportation	35,456	-	35,456
Debt Service:			
Principal Retirement	-	53,948	53,948
Interest Charges	<u>-</u>	<u>1,996</u>	<u>1,996</u>
Total Expenditures	2,233,695	55,944	2,289,639
EXCESS OF REVENUES UNDER EXPENDITURES	(5,684)	(55,944)	(61,628)
OTHER FINANCING SOURCES (USES)			
Operating Transfers In	-	55,944	55,944
Operating Transfers Out	<u>(55,944)</u>	<u>-</u>	<u>(55,944)</u>
Total Other Financing Sources (Uses)	(55,944)	55,944	-
EXCESS OF REVENUES AND OTHER FINANCING SOURCES UNDER EXPENDITURES AND OTHER FINANCING USES	(61,628)	-	(61,628)

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED JUNE 30, 1993

EXHIBIT B
(Continued)

	Governmental Fund Types	Memorandum Only	
	General Fund	Debt Service Fund	Total
FUND DEFICIT - BEGINNING OF YEAR	<u>(124,711)</u>	<u>-</u>	<u>(124,711)</u>
FUND DEFICIT - END OF YEAR	<u>\$ (186,339)</u>	<u>\$ -</u>	<u>\$ (186,339)</u>

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT

EXHIBIT C

STATEMENT OF REVENUES AND EXPENDITURES

BUDGET AND ACTUAL

GENERAL FUND

YEAR ENDED JUNE 30, 1995

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Property Taxes	\$1,042,372	\$1,042,372	\$ -
State Aid	985,973	971,704	(14,269)
Local Income	248,150	213,935	(34,215)
Total Revenues	<u>2,276,495</u>	<u>2,228,011</u>	<u>(48,484)</u>
EXPENDITURES			
Regular Instruction	1,236,988	1,257,232	(20,244)
Athletics	33,661	31,258	2,403
Special Education	226,856	231,732	(4,876)
Vocational Instruction	32,000	43,344	(11,344)
Guidance Services	80,163	78,197	1,966
Health Services	30,719	28,308	2,411
Library and Media Services	70,976	69,059	1,917
General Administration	92,319	89,047	3,272
School Administration	135,830	129,926	5,904
Fiscal Services	23,946	29,823	(5,877)
Building Maintenance	220,375	208,450	11,925
Crossing Guards	1,883	1,863	20
Student Transportation	35,335	35,456	(121)
Total Expenditures	<u>2,221,051</u>	<u>2,233,695</u>	<u>(12,644)</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	55,444	(5,684)	(61,128)
OTHER FINANCING USES			
Operating Transfers Out - Debt Service	<u>(55,444)</u>	<u>(55,944)</u>	<u>(500)</u>
EXCESS OF REVENUES UNDER EXPENDITURES AND OTHER FINANCING USES	<u>\$ -</u>	<u>\$ (61,628)</u>	<u>\$ (61,628)</u>

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN RETAINED EARNINGS/FUND BALANCE
ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS

EXHIBIT D

YEAR ENDED JUNE 30, 1993

	Proprietary Fund Type	Fiduciary Fund Types	Memorandum Only	<u>Schedule B-2</u>
	Enterprise Fund	Nonexpendable Trust Funds	Total	
REVENUES				
Food and Milk Sales	\$ 66,418	\$ -	\$ 66,418	
Federal Grant	35,338	-	35,338	
State of Vermont	2,622	-	2,622	
Interest Income	<u>582</u>	<u>796</u>	<u>1,378</u>	
Total Revenues	<u>104,960</u>	<u>796</u>	<u>105,756</u>	
EXPENSES				
Food and Milk	47,407	-	47,407	
Wages	34,199	-	34,199	
Supplies	6,546	-	6,546	
Payroll Taxes	2,616	-	2,616	
Insurance	4,918	-	4,918	
Repairs and Maintenance	4,201	-	4,201	
Awards	-	250	250	
Office Supplies and Bank Charges	735	15	750	
Travel	423	-	423	
Equipment	<u>2,733</u>	<u>-</u>	<u>2,733</u>	
Total Expenses	<u>103,778</u>	<u>265</u>	<u>104,043</u>	
INCOME FROM OPERATIONS	<u>1,182</u>	<u>531</u>	<u>1,713</u>	
NON-OPERATING REVENUES (EXPENSES)				
Federal Commodities Revenue	9,509	-	9,509	
Federal Commodities Expense	<u>(9,509)</u>	<u>-</u>	<u>(9,509)</u>	
Total Non-Operating Revenues (Expenses)	<u>-</u>	<u>-</u>	<u>-</u>	
NET INCOME	<u>1,182</u>	<u>531</u>	<u>1,713</u>	
RETAINED EARNINGS/FUND BALANCE -				
BEGINNING OF YEAR	<u>15,429</u>	<u>20,266</u>	<u>35,695</u>	
RETAINED EARNINGS/FUND BALANCE -				
END OF YEAR	<u>\$ 16,611</u>	<u>\$20,797</u>	<u>\$ 37,408</u>	

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
YEAR ENDED JUNE 30, 1993

EXHIBIT E

	Proprietary Fund Type	Fiduciary Fund Types	Memorandum Only
	Enterprise Fund	Nonexpendable Trust Funds	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash Received from Students and Adults	\$ 66,418	\$ -	\$ 66,418
Cash Payments for Goods and Services	(55,866)	-	(55,866)
Cash Payments for Other Operating Expenses	(8,092)	(15)	(8,107)
Cash Payments to/on Behalf of Employees	(40,764)	-	(40,764)
Cash Payments for Awards	-	(2,050)	(2,050)
Other Revenues	<u>34,797</u>	<u>-</u>	<u>34,797</u>
Net Cash Used in Operating Activities	<u>(3,507)</u>	<u>(2,065)</u>	<u>(5,572)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest on Investments	582	796	1,378
Net Cash Provided by Investing Activities	<u>582</u>	<u>796</u>	<u>1,378</u>
NET DECREASE IN CASH	<u>(2,925)</u>	<u>(1,269)</u>	<u>(4,194)</u>
CASH AT BEGINNING OF YEAR	<u>12,414</u>	<u>22,316</u>	<u>34,730</u>
CASH AT END OF YEAR	<u>\$ 9,489</u>	<u>\$21,047</u>	<u>\$ 30,536</u>
Cash Consists of:			
Cash - Checking	\$ 9,489	\$ -	\$ 9,489
Cash - Savings	-	784	784
Investments	-	20,263	20,263
Total	<u>\$ 9,489</u>	<u>\$21,047</u>	<u>\$ 30,536</u>

See notes to financial statements.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

These financial statements are presented in conformity with generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies affecting their presentation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity - In evaluating how to define the Town of West Rutland, Vermont School District (the School District), for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles. The basic but not the only criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. The other criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the School District is able to exercise oversight responsibilities. Based upon the application of the criteria, the following is a brief review of each potential component unit addressed in defining the School District's reporting entity.

Included within the reporting entity:

- West Rutland Elementary School
- West Rutland High School
- Food Service Program

B. Fund Accounting - The accounts of the School District have been organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Each fund has been accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate. The School District's resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into five general fund types within three broad fund categories and one account group as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the School District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, General Long-Term Debt.

NOTES TO FINANCIAL STATEMENTS (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

PROPRIETARY FUND

Enterprise Fund - The Enterprise Fund (Food Service Fund) is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

EIDUCIARY FUNDS

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the School District in a trustee capacity or as an agency for individuals, private organizations, other governmental units and/or other funds. These include Nonexpendable Trust Funds and Agency Funds, as follows:

Nonexpendable Trust Funds - These are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical.

Agency Funds - These are custodial in nature (assets equal liabilities) and do not involve measurement or results of operation.

GENERAL LONG-TERM DEBT ACCOUNT GROUP

The General Long-Term Debt Account Group is used to account for long-term liabilities to be financed from government funds.

C. **Basis of Accounting** - The modified accrual basis of accounting is used by all governmental fund types, trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

D. **Budget and Budgetary Accounting** - The principals, through and with the review committee, submit to the Board of School Directors a proposed operating budget for the next fiscal year. The proposed budget is published and warned for the annual budget meeting and is distributed to the voters of the School District. The operating budget was discussed at the annual meeting on March 2, 1992 and was legally enacted on March 3, 1992.

NOTES TO FINANCIAL STATEMENTS (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- E. Interfund Account Balances - All unsettled interfund account balances resulting from transactions between funds have been shown as due to and due from the respective funds.
- F. Total Columns on Combined Statements - Overview - Total columns on the combined statements are captioned "memorandum only" to indicate that they are presented only to facilitate analysis. Data in these columns do not present financial positions, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.
- G. Fixed Assets - Fixed assets are recorded as expenditures paid in the respective acquiring fund at the time of purchase. Such assets are not capitalized nor depreciated in these funds. Generally accepted accounting principles requires that fixed assets used in governmental fund type operations be accounted for in a General Fixed Assets Account Group. The School District, however, has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets has not been presented.
- H. Inventories - There are no inventories recorded within the General Fund. All inventory items such as textbook or instructional supplies are considered to be expenditures paid at the time of purchase.

Food Service Fund Commodities and Other Inventories - Inventories recorded within the Food Service Fund are stated at the lower of cost or market. Inventories at cost are determined by the first-in, first-out (FIFO) method. U. S. D. A. Commodities are donated to the food service program. Commodity inventories are valued using U. S. government commodity prices. Commodities inventory as of June 30, 1993 totaled \$1,943. This amount is also reported as a liability on the Food Service Fund Balance Sheet since the commodities are government assistance items and not food service assets.

2. MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

All eligible nonprofessional full-time permanent and active employees of the Town of West Rutland, Vermont School District are covered by the Vermont Municipal Employees' Retirement System which is a cost-sharing multiple employer retirement system. The School District's required contribution to the plan during the 1992-93 school year was 4.2% of their compensation. The employee contribution rate was 3%. All full-time employees of participating employers are eligible to participate in the plan on the first day of the month following their completion of three years of service. The benefit provision by which employees' and employer's are obligated to contribute to the plan, was established when the Town of West Rutland, Vermont School District joined the system.

NOTES TO FINANCIAL STATEMENTS (Continued)

3. INVESTMENTS - GENERAL FUND

On behalf of the School District, the Treasurer has invested in a Repurchase Agreement with the Vermont National Bank. The Bank estimates ending daily cash on hand and this amount is swept into the repurchase agreement.

As of June 30, 1993, \$14,069.45 was invested in the repurchase agreement at a rate of 3.25%. On July 1, 1993, this repurchase agreement was sold and the School District received back \$14,070.70, a return of \$1.25.

Collateral used in Vermont National Bank's repo/sweep accounts is held at the Federal Reserve Bank of Boston in Boston, Massachusetts in the name of Vermont National Bank. On Vermont National Bank's records and reports, the collateral is then assigned to the Town of West Rutland, Vermont School District. This ensures that the School District is treated as a secured creditor by the FDIC and OCC in the event of failure. Collateral on the June 30, 1993 investment of \$14,069.45 was Federal National Mortgage Association securities, with a coupon of 8.90, maturity date of September 25, 2014 and market value of 105-18/32.

No losses occurred under the repurchase agreement for the year ended June 30, 1993.

Repurchase investments are not insured by the FDIC, as they are not considered deposits.

4. ACCOUNTS RECEIVABLE

General Fund

Accounts Receivable - General Fund as of June 30, 1993 was made up of the following:

Individuals Under the Self-Pay Insurance Program	\$2,593
Blue Cross/Blue Shield	813
Town of Ira, Vermont - Tuition Income	359
State of Vermont - General State Aid	<u>3,714</u>
Total	<u>\$7,479</u>

Enterprise Fund

Accounts Receivable - Enterprise Fund as of June 30, 1993 was made up of the following:

June 1993 Federal Funds Reimbursement -	
Lunch Program	<u>\$4,714</u>

NOTES TO FINANCIAL STATEMENTS (Continued)

5. ACCRUED EXPENSES

On March 12, 1993, the School District received \$9,800 from its insurance company due to damages caused to the School's gym floor. On June 16, 1993, a deposit of \$3,350 was paid to the company restoring the gym floor. The remaining balance of \$7,050 was paid to this company on July 22, 1993 when repairs were completed. The \$7,050 was accrued for the 1992-93 fiscal year so that the income and expenditures were recognized in the same period.

6. GENERAL LONG-TERM DEBT ACCOUNT GROUP

A. General Obligation Bonds - On November 28, 1972, the Town of West Rutland, Vermont School District issued \$770,000 of certificates of obligation bonds to fund certain capital construction projects for the School District. As of June 30, 1993, the general obligation bonds payable had an outstanding balance of \$10,000 and an annual interest rate of 5-1/4%. Total interest paid on the general obligation bonds for the year ended June 30, 1993 was \$1,575.

Maturities of the general obligation bonds are as follows:

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>June 30</u>	<u>\$10,000</u>	<u>\$525</u>	<u>\$10,525</u>

The following is a summary of general obligation bonds activity for the fiscal year ended June 30, 1993:

Bonds Payable at 6/30/92	\$ 50,000
Less: Bond Payments	(40,000)
Bonds Payable at 6/30/93	<u>\$ 10,000</u>

B. Notes Payable

United States of America, Asbestos Loan, Due 5/30/11, Interest at 0%, Payments to start no later than 5/30/93, Unsecured (This is a joint loan with another school in the same district.)	\$19,722
Vermont National Bank, Bus Loan, Estimated Due Date 11/16/95, Interest at 3.95% (This note is rewritten on an annual basis.)	26,918
Total	<u>\$46,640</u>

NOTES TO FINANCIAL STATEMENTS (Continued)

6. GENERAL LONG-TERM DEBT ACCOUNT GROUP (Continued)

B. Notes Payable (Continued)

Maturities of the notes payable are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1994	\$13,305	\$1,064	\$14,369
1995	13,741	628	14,369
1996	7,372	71	7,443
1997	2,500	-	2,500
1998	2,500	-	2,500
Thereafter	7,222	-	7,222
Total	<u>\$46,640</u>	<u>\$1,763</u>	<u>\$48,403</u>

Total interest paid on the bus loan for the year ended June 30, 1993 was \$421.

The following is a summary of notes payable activity for the year ended June 30, 1993:

Notes Payable at 6/30/92	\$ 22,222
Add: Note Additions - Bus Note	38,366
Less: Payments	(13,948)
Notes Payable at 6/30/93	<u>\$ 46,640</u>

C. Obligation for Capital Lease

The School District entered into a computer equipment capital lease on October 8, 1992. The minimum future rental payments under this lease are as follows:

<u>Year Ending June 30</u>	<u>Amount</u>
1994	\$ 1,741
1995	1,741
1996	1,740
1997	1,740
Total	6,962
Less: Amount Representing Interest	(2,242)
Present Value of Net Minimum Lease Payments	<u>\$ 4,720</u>

The annual computer lease payments are recorded as expenditures when paid in the General Fund. The computer has not been capitalized nor depreciated since the School District does not maintain a record of its general fixed assets.

NOTES TO FINANCIAL STATEMENTS (Continued)

D. Accrued Compensated Absences

- (1) Accumulated Sick Leave - The School District allows teachers to accumulate unused personal days and sick leave to a maximum of 200 days. A teacher, after ten consecutive years of service, shall collect \$30 per day on 60% of the accumulated unused personal and sick days. Payment will be within sixty days after notice is given by the teacher of either retirement or intention of leaving the system. The only exception to the above statement is, upon death of a teacher, the beneficiaries shall receive the pay back settlement immediately. Accrual as of June 30, 1993 equaled \$48,315.
- (2) Retirement Incentive Benefit - A retirement incentive benefit was included in the teachers contract effective from July 1, 1991 to June 30, 1994. An eligible teacher who meets certain conditions, has taught either full-time or part-time (prorated calculation) in the West Rutland, Vermont School District for a minimum of fifteen years, and retires under the plan shall receive a total payment of \$25,000. This will be paid in three equal annual installments; the first installment is due and payable on July 15, following the date of the teacher's retirement; subsequent annual installments will be paid on July 15 in each of the next two years. As of June 30, 1993, five teachers have retired under this Retirement Incentive Benefit Plan. Accrual as of June 30, 1993 equaled \$108,333.

Total accrued compensated absences as of June 30, 1993 was \$156,648.

7. UNRESERVED FUND DEFICIT

Undesignated - In the current year, there is an unreserved undesignated general fund deficit of \$187,031. The deficit is attributable to expenditures exceeding revenue for the current and prior years. The Board of Directors have disclosed to the voters of the Town of West Rutland, Vermont that a deficit reduction plan will be presented at the March 1, 1994 Town Meeting.

Designated - The unreserved designated fund balance was made up of \$692 from the State of Vermont Substance Abuse Grant.

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-1
GENERAL FUND
STATEMENT OF REVENUES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
PROPERTY TAXES			
Operations	<u>\$1,042,372</u>	<u>\$1,042,372</u>	<u>\$ _____</u>
STATE AID			
General	830,000	805,454	(24,546)
Driver Education	1,600	3,927	2,327
Voc Ed Transportation	-	924	924
Vocational Education	14,373	12,991	(1,382)
Special Education	140,000	-	(140,000)
Intensive Reimbursement	-	52,062	52,062
Idea-B (R.C.S.U.)	-	18,205	18,205
89-313 (R.C.S.U.)	-	3,500	3,500
Mainstream Block Grant	-	49,248	49,248
EEEP Grant	-	19,668	19,668
Care and Custody Reimbursement	-	25	25
Substance Abuse Grant	-	3,000	3,000
Home Economics Grant	-	2,700	2,700
Total State Aid	<u>985,973</u>	<u>971,704</u>	<u>(14,269)</u>
LOCAL INCOME			
Tuition	239,000	204,840	(34,160)
Rental Income	1,150	-	(1,150)
Athletic Receipts	2,500	3,281	781
Interest Income	5,500	5,165	(335)
Miscellaneous	-	649	649
Total Local Income	<u>248,150</u>	<u>213,935</u>	<u>(34,215)</u>
TOTAL REVENUES	<u>\$2,276,495</u>	<u>\$2,228,011</u>	<u><u>\$ (48,484)</u></u>

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2
GENERAL FUND
STATEMENT OF EXPENDITURES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
REGULAR INSTRUCTION			
Salary - Teachers and Aides	\$ 959,276	\$ 976,899	\$(17,623)
Salary - Substitutes	12,000	13,006	(1,006)
Health Insurance	110,005	109,078	927
Social Security	74,303	78,692	(4,389)
Group Life Insurance	3,468	2,862	606
Workmen's Compensation	4,371	3,958	413
Unemployment Insurance	1,575	455	1,120
Continuing Education	9,000	7,343	1,657
Dental Insurance	7,168	6,648	520
Repairs and Maintenance	4,300	4,339	(39)
Assemblies/Foster Grandparents	2,000	1,393	607
Supplies Used in Classroom	28,800	26,687	2,113
Home Economic Grant	-	2,690	(2,690)
Books and Periodicals	13,152	11,248	1,904
Drug and Alcohol Education	-	2,308	(2,308)
Manipulatives	900	-	900
Other Supplies/Drama	500	324	176
Equipment Replacement	5,220	8,268	(3,048)
Dues and Fees	950	1,034	(84)
Total Regular Instruction	<u>1,236,988</u>	<u>1,257,232</u>	<u>(20,244)</u>
ATHLETICS			
Salary - Coaches	17,000	16,860	140
Social Security	1,301	1,282	19
Workmen's Compensation	77	64	13
Unemployment Insurance	83	-	83
Repairs and Maintenance	300	-	300
Insurance	1,200	411	789
Travel	200	147	53
Purchased Services - Officials	8,000	6,022	1,978
Supplies for Athletics	3,000	4,001	(1,001)
Equipment Replacement	1,500	1,300	-
Dues and Fees	1,000	971	29
Total Athletics	<u>33,661</u>	<u>31,258</u>	<u>2,403</u>

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2

GENERAL FUND
STATEMENT OF EXPENDITURES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1993

(Continued)

	Budget	Actual	Variance Favorable (Unfavorable)
SPECIAL EDUCATION			
Direct Services			
Salary - Teachers	66,194	66,255	(61)
Salary - Aides	35,726	47,665	(11,939)
Salary - Substitutes	945	816	129
Health Insurance	7,526	8,464	(938)
Social Security	7,869	9,464	(1,595)
Group Life Insurance	230	178	52
Workmen's Compensation	463	371	92
Unemployment Insurance	245	-	245
Continuing Education	680	497	183
Dental Insurance	256	223	33
Repairs and Maintenance	230	-	230
Communications and Postage	210	-	210
Tuition	20,000	7,507	12,493
Supplies	331	293	38
Books and Periodicals	805	755	50
Equipment Replacement	250	168	82
Total Direct Services	141,960	142,656	(696)
Student Support Services			
Integration Services	-	600	(600)
Purchased Service - Psychological	1,000	3,706	(2,706)
Occupational and Physical Therapy	-	513	(513)
Education and Diagnostic Service	3,000	874	2,126
Speech:			
Salary	31,246	32,983	(1,737)
Salary - Aide	-	1,208	(1,208)
Health Insurance	500	-	500
Social Security	2,390	2,616	(226)
Group Life Insurance	115	126	(11)
Workmen's Compensation	141	153	(12)
Unemployment Insurance	71	-	71
Continuing Education	-	172	(172)
Dental Insurance	256	204	52
Travel, Workshop and Conferences	150	-	150

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2

GENERAL FUND

(Continued)

STATEMENT OF EXPENDITURESBUDGET AND ACTUALYEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
SPECIAL EDUCATION (Continued)			
Student Support Services (Continued)			
Speech: (Continued)			
Supplies	150	142	8
Dues and Fees	50	50	-
Audiological - Purchased Service	500	-	500
Total Student Support Services	39,569	43,347	(3,778)
Essential Early Education	29,780	29,780	-
Administrative			
Administration	12,647	12,647	-
Legal Expense	-	267	(267)
Transportation	2,500	2,917	(417)
Advertising	400	118	282
Total Administrative	15,547	15,949	(402)
Total Special Education	226,856	231,732	(4,876)
VOCATIONAL INSTRUCTION			
GUIDANCE SERVICES			
Salary - Guidance	58,329	60,085	(1,756)
Health Insurance	9,665	9,018	647
Social Security	4,462	4,605	(143)
Group Life Insurance	172	238	(66)
Workmen's Compensation	262	161	101
Unemployment Insurance	127	10	117
Continuing Education	735	978	(243)
Dental Insurance	256	409	(153)
Academic Testing	1,665	744	921
Psychological Testing	1,040	-	1,040
Communications and Postage	1,040	354	686
Travel	125	190	(65)

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2

GENERAL FUND

(Continued)

STATEMENT OF EXPENDITURES

BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
GUIDANCE SERVICES (Continued)			
Supplies	990	526	464
Books and Periodicals	630	341	289
Audiovisual Materials	115	-	115
Dues and Fees	550	538	12
Total Guidance Services	80,163	78,197	1,966
HEALTH SERVICES			
Salary - Nurse	23,575	22,003	1,572
Salary - Substitutes	90	305	(215)
Health Insurance	4,071	3,527	544
Social Security	1,810	1,707	103
Group Life Insurance	115	28	87
Workmen's Compensation	106	118	(12)
Unemployment Insurance	32	-	32
Continuing Education	400	70	330
Repairs and Maintenance	45	-	45
Supplies	475	550	(75)
Total Health Services	30,719	28,308	2,411
LIBRARY AND MEDIA SERVICES			
Salary - Library Service	47,565	47,431	134
Health Insurance	2,515	2,284	231
Social Security	3,639	3,705	(66)
Group Life Insurance	230	178	52
Workmen's Compensation	214	167	47
Unemployment Insurance	156	-	156
Continuing Education	340	223	117
Dental Insurance	512	223	289
Repairs and Maintenance	1,300	895	405
Travel	50	50	-
Supplies	925	924	1
Books and Periodicals	9,000	7,841	1,159
Audiovisual Materials	2,500	2,093	407
Equipment Replacement	1,980	1,273	707

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2

GENERAL FUND

(Continued)

STATEMENT OF EXPENDITURESBUDGET AND ACTUALYEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
LIBRARY AND MEDIA SERVICES (Continued)			
New Equipment	-	1,740	(1,740)
Dues and Fees	50	32	18
Total Library and Media Services	70,976	69,059	1,917
GENERAL ADMINISTRATION			
Salary - Board	4,200	4,200	-
Salary - Election Services	525	-	525
Salary - Board Secretary	475	344	131
Social Security	398	348	50
Workmen's Compensation	23	16	7
Unemployment Insurance	25	-	25
Supervisory Union Fee	71,763	71,763	-
Legal Services	1,500	1,605	(105)
Audit	6,000	4,900	1,100
Liability Insurance	1,900	1,099	801
Advertising - General	1,200	(425)	1,625
Advertising - Elections	525	138	387
Travel and Conferences	105	224	(119)
Board Operating Supplies	428	335	93
Supplies - Election	702	2,484	(1,782)
Annual Report	1,400	866	534
Board Dues	1,150	1,150	-
Total General Administration	92,319	89,047	3,272
SCHOOL ADMINISTRATION			
Salary - Administration	106,235	103,329	2,906
Health Insurance	6,151	4,879	1,272
Social Security	8,127	7,994	133
Group Life Insurance	357	266	91
Workmen's Compensation	478	409	69
Unemployment Insurance	135	-	135
Continuing Education	1,365	701	664
Dental Insurance	235	223	12
Repair and Maintenance	1,547	1,723	(176)
Communications and Postage	6,000	6,187	(187)

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2GENERAL FUND

(Continued)

STATEMENT OF EXPENDITURESBUDGET AND ACTUALYEAR ENDED JUNE 30, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
SCHOOL ADMINISTRATION (Continued)			
Travel	1,500	1,379	121
Graduation	1,000	570	430
Supplies	1,800	1,526	274
Dues and Fees	900	740	160
Total School Administration	135,830	129,926	5,904
FISCAL SERVICES			
Purchased Services - Treasurer	11,021	16,076	(5,055)
Purchased Services - Bookkeeper	4,800	4,800	-
Supplies	2,300	1,963	337
Bank Charges and Fees	575	1,061	(486)
Interest	5,250	5,923	(673)
Total Fiscal Services	13,946	29,823	(5,877)
BUILDING MAINTENANCE			
Salary - Custodians	56,882	58,515	(1,633)
Health Insurance	15,452	13,437	2,015
Social Security	4,351	4,476	(125)
Group Life Insurance	345	355	(10)
Retirement	3,185	2,635	550
Workmen's Compensation	1,576	1,701	(125)
Unemployment Insurance	200	-	200
Grounds Maintenance	3,650	4,391	(741)
Water	1,365	1,274	91
Sewage	4,800	4,911	(111)
Refuse Removal	4,494	4,439	55
Snow Removal	2,500	2,060	440
Repairs and Maintenance	17,500	11,748	5,752
Fire and Burglar Alarms	950	459	491
Asbestos Projects	1,000	-	1,000
Property and Liability Insurance	5,000	3,697	1,303
Travel	100	100	-
Supplies	12,938	16,639	(3,701)
Electricity	45,000	45,031	(31)
Oil	35,000	28,807	6,193

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE A-2GENERAL FUND

(Continued)

STATEMENT OF EXPENDITURESBUDGET AND ACTUALYEAR ENDED JUNE 30, 1993

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
BUILDING MAINTENANCE (Continued)			
Equipment Replacement	1,500	1,795	(295)
New Equipment	2,587	1,980	607
Total Building Maintenance	<u>220,375</u>	<u>208,450</u>	<u>11,925</u>
CROSSING GUARDS			
Salary - Crossing Guard	1,696	1,689	7
Social Security	131	129	2
Workmen's Compensation	47	45	2
Unemployment Insurance	9	-	9
Total Crossing Guards	<u>1,883</u>	<u>1,863</u>	<u>20</u>
STUDENT TRANSPORTATION			
Salary	17,587	20,334	(2,747)
Health Insurance	-	919	(919)
Social Security	1,345	1,555	(210)
Workmen's Compensation	1,317	1,678	(361)
Unemployment Insurance	86	-	86
Repairs and Maintenance	6,000	4,621	1,379
Insurance	4,000	2,864	1,136
Supplies	5,000	3,485	1,515
Total Student Transportation	<u>35,335</u>	<u>35,456</u>	<u>(121)</u>
TOTAL EXPENDITURES	<u>\$2,221,051</u>	<u>\$2,233,695</u>	<u>\$(12,644)</u>

FIDUCIARY FUNDS

Nonexpendable Trust Funds - The principal of these funds are restricted and can not be expended. The income generated by the restricted principal is used for specific purposes as defined in the trust agreements. These trust funds are as follows:

Harold Carl Anderson Memorial Scholarship Fund
Dr. and Mrs. Frank Smolinski Scholarship Fund

Agency Funds - These funds account for assets expensed and transferred from other funds and also assets held for particular organizations or held by the respective trusts. The fund is as follows:

Student Activity Fund

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE B-1

FIDUCIARY FUNDS

COMBINING BALANCE SHEET

NONEXPENDABLE TRUST FUNDS

JUNE 30, 1993

	Harold Carl Anderson Memorial Scholarship Fund	Dr. and Mrs. Frank Smolinski Scholarship Fund	Total
ASSETS			
CASH			
Savings	\$ -	\$ 784	\$ 784
INVESTMENTS			
Certificates of Deposit	20,263	-	20,263
TOTAL ASSETS	<u>\$20,263</u>	<u>\$ 784</u>	<u>\$21,047</u>
LIABILITIES AND FUND BALANCE			
ACCOUNTS PAYABLE	\$ -	\$ 250	\$ 250
FUND BALANCE			
Reserved	20,000	1,058	21,058
Unreserved - Designated	263	(524)	(261)
Total Fund Balance	<u>20,263</u>	<u>534</u>	<u>20,797</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$20,263</u>	<u>\$ 784</u>	<u>\$21,047</u>

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE B-2

EIDUCIARY FUNDSCOMBINING STATEMENT OF REVENUES, EXPENSESAND CHANGES IN FUND BALANCENONEXPENDABLE TRUST FUNDSYEAR ENDED JUNE 30, 1993

	Harold Carl Anderson Memorial Scholarship Fund	Dr. and Mrs. Frank Smolinski Scholarship Fund	Total
REVENUES			
Interest Earned:			
Savings	\$ -	\$ 29	\$ 29
Certificate of Deposit	<u>767</u>	<u>-</u>	<u>767</u>
Total Revenues	<u>767</u>	<u>29</u>	<u>796</u>
EXPENSES			
Awards		250	250
Bank Charges	<u>15</u>	<u>-</u>	<u>15</u>
Total Expenses	<u>15</u>	<u>250</u>	<u>265</u>
EXCESS OF REVENUES OVER (UNDER) EXPENSES	752	(221)	531
FUND BALANCE - BEGINNING OF YEAR	<u>19,511</u>	<u>755</u>	<u>20,266</u>
FUND BALANCE - END OF YEAR	<u>\$20,263</u>	<u>\$534</u>	<u>\$20,797</u>

TOWN OF WEST RUTLAND, VERMONT SCHOOL DISTRICT SCHEDULE C-1FIDUCIARY FUNDSSCHEDULE OF CASH BALANCESSTUDENT ACTIVITY FUNDSYEAR ENDED JUNE 30, 1993

	<u>Cash</u> <u>Balance</u> <u>6/30/92</u>	<u>Cash</u> <u>Balance</u> <u>6/30/93</u>
Athletics	\$ -	\$ 530
Band/Chorus	347	479
Castleton State College	-	386
Chamberlains Class	90	90
Class of 1995	362	877
Computer Discs	-	83
Drama	80	(112)
Green Mountain Teen Institute	291	471
Hiak Athletic	410	-
Library - Book Fair	3,455	262
Lock Deposit	-	(301)
National Honor Society	97	2
Reimbursable	-	504
Scholarships	-	310
School Picture	-	122
Science Class	100	100
Student Council	1,912	960
 Total	 <u>\$7,144</u>	 <u>\$4,763</u>

WEST RUTLAND SCHOOL ANNUAL REPORT
1993-1994

We are pleased to share with you that continued positive growth is evident in our overall academic achievement. Our district criterion reference tests, Metropolitan Achievement and Scholastic Aptitude tests, continue to provide strong indicators of academic achievement for our students.

Our staff development program continues to emphasize team teaching and interdisciplinary themes. Our teaching staff has identified this approach as an exciting and rewarding approach to teaching, and each has developed specific goals in this area.

District curriculum committees continue to operate in areas of technology, health, social studies, writing and mathematics. Assessment components are in various stages of development and this continues to be a major focus for the future.

We welcomed seven new teachers this year, including Kim Desso, Mary Beaulieu, Susan Austin, Edward Bove, Lynn Sanborn, Dana Cray, and Mary Margaret de Oquendo. These educators have assisted West Rutland in their goal of raising academic expectations. The returning staff members have served as valuable peers for our new members, and their positive contributions should not be overlooked.

Space is a major concern as our enrollment continues to increase. Please refer to Document A for our student population projections. There is an active committee involved in developing a needs assessment for the facility. Upon its completion, their report will be shared with the West Rutland community through a newsletter and at upcomings meetings of the School Board.

We would like to thank all community members, students and school board members for their support as we provide the best possible education for our youth. The quality of teaching and learning at West Rutland is excellent and we are proud of the accomplishment of our students and staff.

The West Rutland School Board meets the first and third Monday of each month at 5:45 P.M. in the school library. Please feel free to join us.

Sincerely,

David A. Hunt
Associate Principal

Charles P. Memoe
Principal

WEST RUTLAND SCHOOL

School Enrollment

<u>Grade</u>	<u>1993-1994</u>	<u>1994-1995</u>
K	40	45*
1	44	40
2	47	44
3	48	47
4	39	48
5	46	39
6	47	46
7	24	47
8	27	24
9	31	27
10	31	31
11	28	31
12	27	28
	—	---
	479	497

93/94 ENROLLMENT AS OF 12/17/93

*ESTIMATED KINDERGARTEN ENROLLMENT

WEST RUTLAND FIRE DEPARTMENT
1993

The West Rutland Fire Department responded to the following alarms in 1993

12	Brush, grass and rubbish fires
12	Structure fires
11	Car fires / car accidents
5	False alarms
4	Mutual aide responses
<u>2</u>	Misc. fires
46	Total

In addition to the above alarms, our department had a total of 24 drills and 12 meetings. Our members also attended the Rutland County Firefighting School held in April.

The recipient of this year's "Fireman of the Year" award was John Loso. This award is given to the fireman that has demonstrated the most outstanding service over the past year.

It has been 19 years since the Town of West Rutland has had a new fire truck. This year we will take delivery of a 1994 Pierce Fire Truck. In order for our town to get the best value, the Truck Search Committee spent 8 months researching all the possibilities. During this period, we met with many vendors, visited many stations to look at different trucks, and spent several nights studying all the options. Our new truck was specially designed for our town and will help to give this town the best fire protection with up to date equipment. Our annual banquet and dance was held at the American Legion in West Rutland on December 11, 1993.

The volunteer firemen of this town want to thank every person that donated during our coin drop fund raiser on July 10, 1993. It was good to see the continued support this town gives us.

A new addition was put on the back of the fire station to make more room for our new fire truck. Local contractor Jim Mumford did a superb job.

This past year three retired West Rutland firemen passed away. We wish to extend to the family of Stanley Wiskoski (Retired Chief), the family of Stanley Grabowski, and the family of Stanley Terry our deepest sympathy.

Retired this year from the Fire Department after 11 1/2 years of service was Nick Notte who held the position of Second Assistant Chief. Also retired after 2 1/2 years of service was E. Guy Paradee.

Present members in order of seniority are:

1952	Francis Cain
1972	Joseph Skaza Jr. Chief
1978	Steve Czachor
1978	Ted Wenta Clerk/Treasurer
1984	Larry Smith 1st Asst. Chief
1985	Paul Carlson
1987	Thomas Lacz 2nd Asst. Chief
1987	Chris Jakubiak
1988	Gene Jones
1988	David Jasmin
1989	Dick Pietryka
1989	Thomas Sawyer
1990	John Loso
1991	Pete Guay
1991	Ed Griffiths
1992	James Mumford Jr.
1993	Reginald Dorr Jr
1993	Jeff Lacz
1993	Michael Skaza

RESPECTFULLY SUBMITTED

JOSEPH SKAZA JR., CHIEF

WEST RUTLAND FIRE DISTRICT #1
1993 PRUDENTIAL COMMITTEE MEMBERS

Richard S. Prenevost - Chairman
 Joseph A. Skaza Jr. - Water Commissioner
 E. Guy Paradee
 Dorsey Worley
 Jayne Pratt - Clerk
 Linda S. Elrick - Treasurer

1993 Payroll

Linda S. Elrick	\$ 3,000.00
Edward Gilman	841.50
John D. Loso	1,282.50
E. Guy Paradee	464.00
Jayne Pratt	455.00
Richard S. Prenevost	1,310.50
Joseph A. Skaza Jr.	14,551.00
Warren Smith	56.00
Dorsey Worley	190.00

1992 Delinquent Water Rents

<u>NAME</u>	<u>AMOUNT</u>
Patrick and Dale Pillon	\$ 104.89**
Charles and Mary Ann Prevendoski	107.78
Total	<u>\$ 212.67</u>

1993 Delinquent Water Rents

William Ames	\$ 924.71
Howard and Debbie Biathrow	418.60
Robert and Katrina Bloomer	178.58
J & C Auto	209.30
Kurt Healey	95.31
Thomas LaFond	145.51
Joseph and Carol Nartowicz	158.78
Patrick and Dale Pillon	418.60
Charles and Mary Ann Prevendoski	209.30
Joseph and Patricia Serrani	209.30
Richard and Catherine Shull	209.30
Bonnie Warender	209.30
Total	<u>\$ 3,386.59</u>

**Partial payment made in 1994

Respectfully submitted
 Jayne L. Pratt
 Collector of Delinquent Water Rents

WEST RUTLAND FIRE DISTRICT #1
FINANCIAL REPORT - 1993

	1993 BUDGET	1993 ACTUAL	1994 BUDGET
Beginning Balance Checking Account	\$951.67	\$951.67	\$7,119.43
Beginning Balance Money Market Account	\$50,992.65	\$50,992.65	\$62,889.89
Beginning Balance Fire Department Capital Fund	\$0.00	\$0.00	\$0.00
Beginning Balance New Fire Truck Fund	\$105,762.76	\$105,762.76	\$43,611.34
Sub Total	\$157,717.08	\$157,717.08	\$133,620.66

Receipts

Current Water Rents, Flat Rate	\$136,000.00	\$129,535.00	\$156,768.00
Current Water Rents, Metered	\$15,000.00	\$15,438.30	\$14,095.88
Delinquent Water Rents, Flat Rate	\$14,000.00	\$18,813.27	\$16,800.00
Delinquent Water Rents, Metered	\$3,977.58	\$2,783.64	\$1,425.00
Town Fire Tax	\$96,625.00	\$64,550.00	\$96,625.00
Fire Department Administrative Charge	\$1,500.00	\$1,500.00	\$1,500.00
Fire Department Capital Fund/Engine 2 Refurbishment	\$0.00	\$11,500.00	\$10,350.00
Turn On/Off Charges	\$0.00	\$0.00	\$0.00
New Connection Charges	\$500.00	\$1,500.00	\$500.00
Interest Earned, Checking Account	\$50.00	\$73.35	\$60.00
Interest Earned, Money Market Account	\$2,500.00	\$1,908.45	\$1,500.00
Interest Earned, New Fire Truck Fund	\$5,000.00	\$6,006.58	\$0.00
Miscellaneous Receipts	\$500.00	\$26,757.63	\$68,000.00
Total Receipts	\$275,852.58	\$282,366.22	\$69,623.86

TOTAL RECEIPTS & BEGINNING CASH **\$433,569.66** **\$440,083.90** **\$503,444.52**

Disbursements

4500 Administration	\$104,676.16	\$102,220.58	\$107,478.89
4510 Fire Department	\$66,825.00	\$37,431.78	\$68,625.00
4511 Wells and Pump Stations	\$36,800.00	\$40,039.86	\$37,850.00
4512 Distribution	\$30,200.00	\$33,702.14	\$38,850.00
4515 Pine Hill	\$3,400.00	\$1,225.64	\$0.00
4520 Reimbursable Projects	\$0.00	\$3,377.33	\$0.00
New Fire Truck /Chassis Payment	\$0.00	\$88,158.00	\$131,569.00
Miscellaneous Disbursements	\$0.00	\$307.31	\$0.00
Total Disbursements	\$241,905.16	\$105,462.64	\$384,372.89
Ending Balance Checking Account	\$1,030.00	\$7,119.43	\$1,000.00
Ending Balance Money Market Account	\$59,920.24	\$62,889.89	\$118,071.63
Ending Balance Fire Department Capital Fund	\$0.00	\$0.00	\$0.00
Ending Balance New Fire Truck Fund	\$130,746.28	\$43,611.34	\$0.00
Sub Total	\$181,566.50	\$133,620.66	\$119,071.63

TOTAL DISBURSEMENTS & ENDING CASH **\$433,569.66** **\$440,083.90** **\$503,444.52**

Note: The 1994 Budget Figure of \$68,625.00 for the Fire Department is for an 18-month period from 01/01/94 - 05/31/95. There is \$22,275.00 remaining for the period 01/01/94 - 06/30/94; and a total fiscal year budget of \$46,350.00 for the period 07/01/94 - 05/31/95.

WEST RUTLAND FIRE DISTRICT #1

		1993 BUDGET	1993 SPENT	91/94-12/94 BUDGET
4500	ADMINISTRATION BUDGET:	\$104,678.16		\$107,476.89
4500-10	SALARIES	\$6,000.00	\$5,419.50	\$6,000.00
4500-15	PAYROLL TAXES	\$1,500.00	\$1,574.05	\$2,200.00
4500-20	OFFICE SUPPLIES	\$300.00	\$14.17	\$300.00
4500-30	ADVERTISING & PRINTING	\$1,200.00	\$943.41	\$1,200.00
4500-44	CONTRIBUTIONS & SUBSIDIES	\$250.00	\$250.00	\$250.00
4500-48	INSURANCE, BUILDINGS	\$1,100.00	\$1,082.00	\$1,100.00
4500-49	INSURANCE, VEHICLES & EQUIPMENT	\$1,300.00	\$1,377.00	\$1,500.00
4500-50	INSURANCE, WORKMAN'S COMPENSATIO	\$1,200.00	\$2,345.00	\$1,250.00
4500-51	INSURANCE, LIABILITY	\$2,000.00	\$2,734.00	\$3,000.00
4500-59	TESTING & SAMPLING	\$5,000.00	\$1,452.88	\$5,000.00
4500-60	PROFESSIONAL SERVICES	\$3,200.00	\$3,275.00	\$5,000.00
4500-84	REFUNDS	\$0.00	\$163.00	\$150.00
4500-72	TAXES & PERMITS	\$1,500.00	\$1,711.92	\$3,000.00
4500-78	POSTAL	\$750.00	\$765.48	\$800.00
4500-79	INTEREST, SHORT-TERM	\$0.00	\$0.00	\$0.00
4500-83	CAPITAL MACHINERY & EQUIPMENT	\$300.00	\$0.00	\$200.00
4500-90	BOND PRINCIPAL & INTEREST	\$79,078.16	\$79,078.16	\$76,528.89
4500-93	BANK SERVICE CHARGES	\$0.00	\$15.00	\$0.00
COLUMN		\$104,678.16	\$102,220.58	\$107,476.89
TOTALS		\$104,678.16	\$102,220.58	\$107,476.89
4511	WELLS & PUMP STATIONS - BUDGET:	\$36,800.00		\$37,650.00
4511-10	SALARIES	\$4,500.00	\$5,429.00	\$5,500.00
4511-22	SUPPLIES	\$0.00	\$0.00	\$300.00
4511-23	EXPENDABLE TOOLS	\$500.00	\$134.83	\$300.00
4511-34	PHONE	\$1,200.00	\$1,452.83	\$1,500.00
4511-58	PURCHASED SERVICES	\$500.00	\$655.10	\$250.00
4511-68	REPAIRS & MAINTENANCE	\$6,000.00	\$4,766.09	\$2,000.00
4511-76	ELECTRICITY	\$24,000.00	\$27,391.01	\$28,000.00
4511-78	POSTAL	\$100.00	\$0.00	\$0.00
COLUMN		\$36,800.00	\$40,032.65	\$37,650.00
TOTALS		\$36,800.00	\$40,032.65	\$37,650.00

		1993 BUDGET	1993 SPENT	01/94-12/94 BUDGET
4512	DISTRIBUTION - BUDGET:	\$30,200.00		\$38,850.00
4512-10	SALARIES	\$10,000.00	\$10,605.50	\$10,500.00
4512-22	SUPPLIES	\$2,000.00	\$1,776.02	\$2,000.00
4512-23	EXPENDABLE TOOLS	\$1,000.00	\$511.38	\$750.00
4512-24	EXPENDABLE LIQUIDS FOR VEHICLES	\$800.00	\$416.00	\$900.00
4512-58	PURCHASED SERVICES	\$8,000.00	\$8,799.07	\$9,000.00
4512-60	PROFESSIONAL	\$500.00	\$0.00	\$0.00
4512-66	RENTALS	\$1,000.00	\$67.44	\$1,000.00
4512-68	REPAIRS & MAINTENANCE	\$1,200.00	\$1,345.45	\$1,500.00
4512-76	ELECTRICITY	\$0.00	\$0.00	\$1,000.00
4512-78	SHIPPING	\$200.00	\$0.00	\$0.00
4512-82	CAPITAL IMPROVEMENTS	\$5,000.00	\$2,573.46	\$11,000.00
4512-83	CAPITAL MACHINERY & EQUIPMENT	\$500.00	\$565.64	\$1,500.00
COLUMN		\$30,200.00	\$33,702.14	\$38,850.00
TOTALS		\$30,200.00	\$33,702.14	\$38,850.00
4515	PINE HILL BOOSTER - BUDGET:	\$3,400.00		\$0.00
4515-10	SALARIES	\$500.00	\$111.00	\$0.00
4515-23	EXPENDABLE TOOLS & EQUIPMENT	\$200.00	\$0.00	\$0.00
4515-58	PURCHASED SERVICES	\$500.00	\$0.00	\$0.00
4515-68	REPAIRS & MAINTENANCE	\$400.00	\$175.38	\$0.00
4515-76	ELECTRICITY	\$1,600.00	\$936.28	\$0.00
4515-83	CAPITAL MACHINERY & EQUIPMENT	\$200.00	\$0.00	\$0.00
COLUMN		\$3,400.00	\$1,225.64	\$0.00
TOTALS		\$3,400.00	\$1,225.64	\$0.00
WATER DEPARTMENT		\$175,078.16	\$177,188.22	\$164,178.89
PROOF:		\$175,078.16	\$177,188.22	\$164,178.89

		1993 BUDGET	1993 SPENT	01/01/94 - 06/30/95 18-MONTH BUDGET
4510	FIRE DEPARTMENT - BUDGET	\$56,825.00		
4510-10	SALARIES	\$9,300.00	\$6,012.00	\$9,300.00
4510-15	PAYROLL TAXES	\$30.00	\$0.00	\$10.00
4510-20	OFFICE SUPPLIES	\$300.00	\$13.52	\$300.00
4510-23	EXPENDABLE TOOLS	\$1,500.00	\$725.33	\$1,500.00
4510-24	EXPENDABLE LIQUIDS FOR VEHICLES	\$1,500.00	\$2,145.85	\$1,500.00
4510-30	ADVERTISING	\$150.00	\$53.54	\$150.00
4510-34	PHONE	\$7,500.00	\$2,390.43	\$5,500.00
4510-40	DUES, MEETINGS, SCHOOLS	\$2,250.00	\$529.00	\$2,750.00
4510-49	INSURANCE, VEHICLES & EQUIPMENT	\$9,750.00	\$5,549.00	\$10,750.00
4510-50	INSURANCE, WORKMAN'S COMPENSATION	\$900.00	\$745.00	\$1,100.00
4510-51	INSURANCE, LIABILITY	\$2,250.00	\$0.00	\$2,150.00
4510-52	INSURANCE, ACCIDENT & SICKNESS	\$1,800.00	\$1,019.00	\$1,800.00
4510-58	PURCHASED SERVICES	\$3,000.00	\$4,258.85	\$3,000.00
4510-60	PROFESSIONAL	\$750.00	\$200.00	\$450.00
4510-65	RENTALS	\$225.00	\$290.18	\$225.00
4510-68	REPAIRS & MAINTENANCE	\$12,000.00	\$1,777.55	\$9,000.00
4510-72	TAXES	\$375.00	\$217.11	\$375.00
4510-73	LICENSE & REGISTRATION	\$30.00	\$0.00	\$10.00
4510-76	ELECTRICITY	\$1,500.00	\$956.39	\$1,500.00
4510-77	FUEL, HEATING OIL	\$2,250.00	\$1,038.59	\$1,950.00
4510-78	POSTAL	\$75.00	\$36.25	\$75.00
4510-80	TRANSFER FROM CAPITAL FUND	\$0.00	\$0.00	\$0.00
4510-81	CAPITAL BUILDING IMPROVEMENTS	\$7,500.00	\$7,540.23	\$10,500.00
4510-83	CAPITAL MACHINERY & EQUIPMENT	\$1,890.00	\$531.88	\$4,630.00
COLUMN		\$56,825.00	\$37,431.78	\$58,625.00
TOTALS		\$56,825.00	\$37,431.78	\$58,625.00
4520-10	SALARIES		\$562.50	
4520-22	SUPPLIES		\$430.25	
4520-58	PURCHASED SERVICES		\$1,090.00	
4520-66	RENTALS		\$94.50	
4520-82	CAPITAL IMPROVEMENTS		\$1,200.08	
COLUMN		\$0.00	\$3,377.33	
TOTALS		\$0.00	\$3,377.33	
TOTAL DISBURSEMENTS ALL ACCOUNTS		\$241,303.16	\$217,937.33	\$252,603.69

FRIENDS OF THE WEST RUTLAND TOWN HALL, INC.

Financial Report
as of
December 31, 1993

Balance December 31, 1992 \$ 9,883.02*

Receipts

Donations	\$2,242.45**
Auction	4,209.39
Friendship Tree	932.67
Interest	<u>217.46</u>
	7,601.97

Expenses

Auction	1,445.21
Friendship Tree	512.39
Town Hall Architectural Planning	3,000.00
Miscellaneous	<u>23.50</u>
	4,981.10

Balance, December 31, 1993 \$12,503.89

*includes \$259.67 - Centennial Account

**includes \$1,600.00 from members of the West Rutland
Alumni Association

West Rutland Development Corporation

1993

The West Rutland Development Corporation is a non profit corporation. The purpose of the organization is to attract, finance and develop private industry in the town of West Rutland. To that end the Corporation purchased approximately 16 acres of land. The property was developed and a speculative industrial building was erected. The building and approximately two acres of land were sold to Daamen Printing, Inc. and the property is now known as the West Rutland Industrial Park.

The Development Corporation is in the process of developing the remainder of the Industrial Park. Due to changes in laws and regulations additional permits are required for the Industrial Park. Efforts are well under way to get all necessary permits and thus clear the way for economic development. The Development Corporation in coordination with the Town have taken a number of steps to improve the appearance of the Park. Additional steps will be taken in 1994 to make the Industrial Park property more attractive to potential buyers.

During 1993 a number of meetings were held with VEDA, (Vermont Economic Development Authority, EDA Economic Development Authority - Federal), RIDC (Rutland Industrial Development Corporation), The West Rutland Planning Commission, Town Clerk and Zoning Officer, the Selectmen and Town Manager. Working closely with these people and organizations makes the job of attracting new business go more smoothly.

The West Rutland Development Corporation can use your help. The board of directors and officers invite everyone to participate in the effort of attracting industry to West Rutland. Every hour of help will be greatly appreciated. The Board recognizes that everyone has commitments. However, even one hour of your time in a month may make a difference for our Town.

If you are interested in helping in any way please contact a Board member, the Town Manager, or Town Clerk. We will notify you of our next meeting, and look forward to meeting you.

West Rutland Development Corporation Officers and Directors:

James Reynolds	President/Director
Leo DiGangi	Vice President/Director
Lucian Wiskoski	Secretary Director
John Bloomer	Director
Jim Mumford	Director
Doug Fowler	Director

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES, INC.

July 1, 1992 - June 30, 1993

In the past year Rutland West staff responded to 42 requests for service from West Rutland residents which resulted in 3 home ownerships and 8 rehab projects. We also replaced energy in-efficient light bulbs and covered water heaters through a program with Central Vermont Public Service Corporation. Since 1986 Rutland West has loaned over \$711,200 to residents of West Rutland.

Rutland West's home ownership program includes refinance of existing mortgages and foreclosure intervention as well as opportunities for first time home buyers. Our rehab program remains the "meat and potatoes" of our activities. In addition to funds from Community Development Block Grants and our revolving loan fund, Rutland West has obtained a housing preservation grant from the Farmers Home Administration this year.

As part of our agreement with the Town of West Rutland to administer Community Development funds for the municipality on an ongoing basis we report fund balances on individual grants annually. For the most recent grant 181/91 IG (17) the fund balance as of June 30, 1993 was \$6,824.69 of which 100% was program income. For implementation grant 181/90 EA (06) which closed June 30, 1992 the fund balance was \$652.64, of which 100% was miscellaneous revenue. For implementation grant 181/87 EA (5) which closed December 31, 1990 the balance as of December 31, 1992 was \$69,347.67 of which 100% was miscellaneous revenue.

These funds are available to support housing rehab and community development needs in the municipalities of Rutland City, West Rutland, Castleton, Fair Haven, Poultney and Clarendon.

The Phalen Block, buildings and land directly behind the Town Hall between Main and Marble Streets was purchased by Rutland West in November, 1991. All of the buildings were in severe disrepair. Rutland West's goal for the residential buildings is to make extensive renovations and create homeownership opportunities for qualified buyers. This goal has already been met for the single family facing Main Street. The commercial buildings are continuing to undergo renovations and are currently in use.

Jayne Pratt, West Rutland town clerk, is the treasurer on Rutland West's board of directors. Kathy Budd, a resident of West Rutland, is the board secretary. Gary Kupferer is also a member of Rutland West's board of directors. Red Sutkoski is a member of Rutland West's Loan and Construction Committee. Jayne, Kathy and Red are also members of the Neighborhood Committee.

For assistance or further information, please call 438-2303.

David R. Dangler, Executive Director

RETIRED SENIOR VOLUNTEER PROGRAM

Dear Residents of the Town of West Rutland:

The Retired and Senior Volunteer Program is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

RSVP is especially proud that in 1993 we are celebrating our 20th year of providing services to residents of Rutland County through these organizations.

Last year, 400 RSVP volunteers throughout Rutland County contributed over 68,204 hours of service to more than 85 not-for-profit organizations.

Currently there are 8 active RSVP volunteers from West Rutland who donate their time to the following organizations: Phoenix Theater, RSVP, Rutland Area Visiting Nurses Ass'n, Rutland County Humane Society, Rutland City School System, Rutland Dismas House, Rutland Headstart Program, Vermont Department of Health, West Rutland School. Their combined hours of service totaled 1166 in 1992.

We thank the voters of the Town of West Rutland for the support that has been shown RSVP over the years and we pledge our continued efforts to be of service to you. If you are a senior citizen with some spare time to give, please call RSVP at 775-8220. Your community needs your special skills! With RSVP, we will help you to help the Town of West Rutland. Thank you.

Sincerely,

Anne P. Rowe, Director
November 4, 1993

RUTLAND COUNTY SOLID WASTE DISTRICT ANNUAL REPORT

During 1993, the Rutland County Solid Waste District had its 20 year waste management plan approved by the State of Vermont and switched its disposal system from an un-lined landfill to a lined landfill that meets new federal management standards.

The 1993 Report. A year ago, we established 6 goals for 1993:

1. We wanted to expand recyclables to include boxboard. We did. In addition, we are now running a pilot collection program of milk cartons from schools.
2. The second goal was to implement commercial recycling in Rutland City. We have started, although there is more to be done to make the program work smoothly.
3. We wanted to refine recycling to remove contaminants. We have made some progress in this area but we still have a lot of contaminants.
4. We set the goal of exploring new recycling processing contracts and facilities. We have. There are three major recycling contract bids out as of the end of 1993. One of these contemplates the building of a District owned recycling facility. The voters may well be asked to let us create this facility on town meeting day in 1994. We have entered into more lucrative contracts for the sale of junk metal and appliances and junk mail and magazines. While it still costs money to recycle, it clearly costs less than disposal does. It costs \$80 a ton to landfill magazines. It only costs \$55 a ton to collect, market and ship magazines to a paper mill in New Jersey. We wanted to recycle construction and demolition waste. As part of the planning for a District recycling facility, we have included an element that will allow us to recycle about 60% of construction waste at rates up to 50% lower than currently being charged for legal disposal. We hope to have this system implemented by the summer of 1994.
5. The District wanted to expand the compost program. During the fall of 1993, 1,500 yards of yard waste was collected, ground and composted in this year's program. This represents a tripling of yard waste composted this year over last year and a much better end product.
6. We wanted to expand our hazardous waste program to take unregulated hazardous waste from small business generators. As of September of 1993, we started to take this waste from businesses on a cost basis. We hope to expand this program to more businesses in 1994.

Plan for 1994. We want to assure that we can continue recycling on a cost effect basis. We rely on recycling to save on disposal costs which would be twenty percent higher if we didn't recycle. To hold down the cost of recycling, we are looking to use long-term contracts with price guarantees and the creation of a District recycling facility if the current bid process dictates that this is the least expensive alternative. Using these measures is crucial if we are to continue saving money through recycling. Recycling of regular wastes and construction was to avoid high disposal costs are the two major goals for 1994.

Money. As the District has shifted from state funding to local funding and shifted from an unlined landfill to a lined landfill, costs have increased. The expense of running the District solely with local money increased disposal rates by 1% over 1992. The expense of disposing of wastes in a lined landfill increased the costs of disposal 10% over the 1992 rates. In spite of this, the cost of disposal is about 10% LESS than the rates paid by our neighboring Districts using lined landfills or incinerators. No new taxes or fees or higher disposal costs for towns are planned for 1994. Recycling, which now recovers more than 30% of our waste stream, is saving more than \$100,000 a year in money that would otherwise be paid out for landfilling of these wastes.

RUTLAND AREA VISITING NURSE ASSOCIATION, INC.

To: The Citizens of the Town of West Rutland

The Rutland Area Visiting Nurse Association's forty-sixth year was indeed a year of great change and continued meteoric growth. A new executive team, internal restructuring and an emphasis on high quality, flexible, cost effective care supported and enhanced services in our area.

We have felt keenly our responsibility to the community to provide the same quality of care to those who have limited means, as to those who have insurance or other methods of reimbursement. Never losing sight of this mission of universal access, growth has occurred with an emphasis on better meeting the needs of the individuals and communities that we serve. We are equally committed to remaining at the cutting edge of our industry through the development of innovative programs and ways of delivering services.

One of the driving forces is cost containment. It is no longer enough to simply provide quality care. Payers, including Medicare and health maintenance organization, insist on a competitive price. To that end, the Rutland Area Visiting Nurse Association was pleased to receive word from the Health Care Financing Administration that Vermont's non-profit home health agencies have the lowest average charge, per Medicare home health visit, in the entire country. RAVNA's average cost per visit during that same time period, was the lowest in the State.

One might expect that cost effective care requires compromising quality, but this has not been the case with RAVNA. For an unprecedented, third, consecutive year the agency passed it's annual comprehensive Medicare survey without a single deficiency.

We have built a strong infrastructure and foundation to meet the challenges of the coming decade. A 38% increase in the size of our full and part-time staff helped to keep pace with annual increases in demand of nearly 30%. Services to West Rutland residents included 71 unduplicated clients in 1992/1993. Town visit counts, through June 30, 1993, increased by 29% to 3687 total home visits spread out over the following disciplines:

Skilled Nursing - 1,104 visits
Physical Therapy - 193 visits
Speech Therapy - 48 visits
Occupational Therapy - 23 visits
Homemaker - 0 visits
Home Care Aide - 2,319 visits
Medical Social Services - 0 visits
Prenatal Couples - 3 clients
Senior Health Clinics - 12 visits

Community Health Programs continued to reach hundreds of town residents at their worksites, community groups and schools with health promotion, screening and safety initiatives. Childbirth education, senior wellness and flu immunization clinics, occupational health services, cancer screenings and fitness events are just a few of the many programs sponsored by the Rutland Area Visiting Nurse Association.

The Board of Directors is proud to report that, during these recessionary times, we have provided needed home and community health services without regard for individual ability to pay or geographic location. This commitment to universal access is fundamental to our mission and corporate philosophy and is made possible by public support, United Way funding, foundation grants and individual gifts. As always, we are grateful for this vote of confidence.

As we plan for the evolving future of health care in Vermont, the Rutland Area Visiting Nurse Association is positioned to address any outcomes resulting from Vermont's health care reform effort. We are committed to working in partnership with government, individuals and institutions to foster and strengthen these vital linkages. Quality patient care and community services at RAVNA stem from a dedicated staff, a committed Board of Directors, a network of strong committees and loyal community support. It is with confidence and appreciation that we welcome the challenges that lie ahead.

REGIONAL AMBULANCE SERVICE, INC.

To the Honorable Citizens of the
Town of West Rutland, Vt.

We are pleased to present our annual report to the Citizens of the Town of West Rutland. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for ten years. In our first year of operation our ambulances responded to 2557 calls. This past year, ending June 30, 1993 the service responded to a total of 4,687 ambulance calls and an additional 1580 Paramedic intercept calls in our 12 communities.

With the continued support of the citizens, our employees and community governing bodies, we have held our assessments at the same rate for nine consecutive years and are pleased to report that the assessment rate for next year has been lowered from \$6.3285 to \$6 per capita. We extend our appreciation to everyone for their support.

This year, at the Vermont State Emergency Medical Services Conference, Regional Ambulance Service, Inc. was given the highest honor for an ambulance service and named Vermont Emergency Medical Service of the Year 1993. This award was for our community programs and overall performance of the past 10 years. We are very proud of the Pride, Proficiency, and Professionalism our staff has continuously demonstrated and again thank you for your support.

As noted our call volume has continuously increased. During this past year it became necessary to add another ambulance and begin construction on an addition to our building for this vehicle. An older ambulance box was remounted on a new chassis and 5 more employees began Paramedic training. All in an effort to efficiently and professionally serve the public.

We would also like to thank Aldo Manfredi who was the City of Rutland R.A.S. Board Representative for his 8 years of service. Aldo Manfredi retired in January 1993.

Our professional staff is extremely capable and dedicated. The public is encouraged to visit and talk to the employees and administrator at our Stratton Road facility. Please feel free to contact James Finger, Administrator, or your representative, Paul Kulig if you have any question concerning the service.

This report has been dedicated in grateful memory of Amelia G.W. Taylor, Charter Board Member and President of the Board of Directors from 1989 to 1993. Her leadership and dedication was recognized by all.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors and Administration of Regional Ambulance Service, Inc. will continue striving to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Sincerely; Paul Kulig, President
 Board of Directors



Regional Ambulance Service, Inc.

275 Stratton Road
Rutland, VT 05701

Business: 773-1746
Emergency: 773-1700

DESCRIPTION	PROJECTED 1993/1994 BUDGET	PROJECTED 1994/1995 BUDGET
PATROLL EMT	502,034	537,176
PATROLL TAX	42,235	45,176
UNIFORMS	4,300	4,400
MEDICAL SUPPLIES	8,450	9,000
IMMINIZATION	1,000	1,000
VEHICLE MAINTENANCE	17,640	18,522
RADIO MAINTENANCE	3,500	3,500
GAS & OIL	18,500	19,240
INSURANCE BENEFITS	92,670	103,790
LIABILITY INSURANCE	28,719	30,154
WORKMANS COMPENSATION	34,680	48,989
PATROLL OFFICE	90,100	95,506
OFFICE SUPPLIES	6,800	6,900
EQUIPMENT MAINTENANCE	5,400	5,800
FUNDED DEPRECIATION	78,108	80,000
BUILDING MAINTENANCE	8,800	7,000
UTILITIES	8,300	8,715
TELEPHONE	7,600	8,200
PROFESSIONAL SERVICES	5,800	5,800
POSTAGE	4,500	4,500
INTEREST & BANK CHARGES	650	650
ADVERTISING	5,200	5,300
TRAINING/TRAVEL	12,000	12,100
DUES SUBSCRIPTION	900	900
MISCELLANEOUS	3,500	3,600
MEMBERSHIP EXPENSE	4,500	4,900
TOTAL	\$987,436	1,070,818

PER CAPITA RATE \$6

OUR PER CAPITA RATE HAS NOT BEEN INCREASED FOR 10 YEARS

INCOME ASSESSMENT*

245,352

ALL OTHER INCOME

825,466

\$1,070,818

TOTAL BUDGET

* BASED ON 40,892 POPULATION 1990 CENSUS

R.A.S. BOARD APPROVED 10/19/93

RUTLAND REGIONAL PLANNING COMMISSION

The Commission's Mission is to: (A) provide leadership and technical expertise to encourage cooperative planning with and among the region's communities and areawide interests; and, (B) strive to improve the quality of life for people in the region by promoting harmony between sustainable economic development, environmental interests and other planning issues.

In pursuit of that Mission, the Commission continued to work closely with regional communities to create a cooperative and positive planning process and:

- * Has worked with Poultney, West Haven, Rutland Town, West Rutland, Sudbury, Clarendon, Wallingford, Mt. Holly, Tinmouth, Shrewsbury, Ira, and Pawlet on revising or preparing their local plans or zoning regulations. In some cases, the Commission assisted in obtaining a state planning grant to cover some of the costs of this work.
- * Initiated a comprehensive regional transportation planning program with the organization of the Rutland Region Transportation Council representing the region's 27 communities and focused on the development of a regional prioritized list of transportation projects for funding by the Agency of Transportation.
- * Prepared a comprehensive update of the Rutland Regional Profile containing extensive information about the people and economy of the region.
- * Continued our very successful cooperative purchasing program for fuels that has saved Hubbardton, Ira, Clarendon, Middletown Springs, Pawlet, Sherburne, Shrewsbury, Tinmouth, Wallingford, and "the Bus" and other nonprofit and school districts substantial amounts on their fuel oil, diesel and gasoline purchases;
- * Continued using our geographic information system to give communities graphical information that helps in local decision making. Also we began work on assisting communities map local road names for future 911 system.
- * Worked closely with the Rutland Industrial Development Corporation and the Rutland Region Chamber of Commerce to better coordinate our activities and programs.

Please join us as we continue these and other efforts to generate regional cooperation and make planning in Rutland County a truly grassroots process.

SOUTHWESTERN VERMONT COUNCIL ON AGING

This agency expects to spend 26,319 to provide services needed by elder residents in your community during the current fiscal year.

The following information describes services that we provided to elders in your community during the fiscal year ending September 30, 1993:

Senior Meals

Site: West Rutland

Schedule: West Rutland School

191 congregate meals were served to 38 elders residing in your community.

2316 meals were delivered to the home of 26 elders who were homebound and unable to come to the mealsite. This service is sometimes called "Meals on Wheels".

Senior Advocate Assistance

38 older persons received assistance through this important program. Advocate staff helped elders fill out application forms and worked to resolve any problems related to receipt of benefit programs or other assistance. Guidance was also provided to persons having questions or problems related to health insurance claims or medical service payments. Advocates also helped elders file Vermont tax rebate claims and provided assistance with fuel program application.

Other Services

The following list outlines some of the other services we made available to elders in your area either directly or through contract:

- * Long Term Care Ombudsman: This individual was available to provide assistance to residents of nursing and residential care homes in our region. She helped elders or, if appropriate, family members to sort out information concerning financial assistance and other concerns related to long term care.
- * Information and Referral: Our agency maintained an up-to-date listing of programs and services available to elders. Older persons were able to get this information by either calling our I&R line or by visiting our agency.
- * Legal Service Attorney for the Elderly: Funding was provided by our agency to help pay for the services of an attorney whose role was to focus on legal issues of concern to older persons. This attorney worked out of the Vermont Legal Aid Office in Rutland.

- * Essential Transportation: Through agency arrangement, a limited number of elders were provided with to get to medical appointments or to do essential shopping. Volunteer drivers received reimbursement from our agency for mileage costs incurred in providing this transportation assistance.

RUTLAND AREA COMMUNITY SERVICES

Rutland Area Community Services (formerly Rutland Mental Health Services) continues to be presented with a dramatic increase in serious mental health and substance abuse problems. Of particular note are the increasing numbers of children who are at risk within their families and persons in need of treatment for substance abuse.

Because funding has not increased with demand, we are prioritizing persons that appear to be most at risk. Thus, your support becomes even more important and Rutland Area Community Services stretches its resources to meet the priorities and increasing demands by an increasingly higher risk group of Rutland County citizens.

The fees we collect for these services generate only a portion of the actual cost. The remainder must come from State, Federal, and local funds, such as United Way and Town Giving. Your support in the past has been greatly appreciated. We are asking for level funding.

Rutland Area Community Services offers various support groups and educational programs for individuals and health providers in Rutland County; plus psycho-educational assessments and family interviews in order to help develop the most appropriate educational plan for students with learning/behavioral difficulties, who are referred by your school.

The Evergreen Center for Alcohol and Other Drug Services, our substance abuse program, continues to expand to better address the growing need for drug and alcohol treatment.

The Associates in Child and Family Services, our affiliate, 65 Grove Street in Rutland, has provided services to children, adolescents, parents, couples and individual counseling.

During the past year we provided 2,015 units of service to individuals from your community. These services included crisis intervention, adult brief therapy, substance abuse treatment, inpatient psychiatric care, child and family treatment, and extended care services.

We invite you to contact our main office (775-8224) with any questions you may have.

/s/ Gilbert D. Aliber
Chief Executive Officer

/s/ Thomas Huebner, President
Board of Directors

RUTLAND AREA COMMUNITY SERVICES
Our Fiscal Year: July, 1993 - June, 1994
Appropriation Request \$3,304.00

SERVICE DELIVERY INFORMATION
TOWN OF WEST RUTLAND
July 1, 1992 - June 30, 1993

SHORT-TERM MENTAL HEALTH SERVICES

Clients (Unduplicated)	115
Direct Client Service Hours	11,417
Client Visits:	
Crisis	51
Adult Brief Therapy	58
Substance Abuse	398
In-Patient Psychiatric Care	0
Extended Care Services	104
Child & Family, Outpatient	1,404
Total Client Visits	2,015

Short-Term Services were provided to your residents at a cost to Rutland Area Community Services of \$119,415.00

We request \$3,304.00 from your town for our coming fiscal year to help continue these services. We are available at 775-8224 to provide any additional information. We look forward to your continued support.

RUTLAND INDUSTRIAL DEVELOPMENT CORPORATION

RIDC AT WORK IN 1993

- * Provided \$245,000 in loans to four new and existing Rutland County businesses through the Rutland County Development Fund
- * Attracted \$200,000 in grant funding to start the Rutland County MicroFund for \$5,000 - \$20,000 loans
- * Added Mendon and West Rutland to our municipal membership
- * Enhanced services available to members by moving to new quarters with the Chamber of Commerce and the Small Business Development Center (SBDC)
- * Effective representation for economic development in Rutland County on the SBDC Advisory Board, the New England Transportation Initiative Advisory Committee, the Rutland Bypass Project Advisory Committee, the Vermont Council on Rural Development Board of Directors, the Rutland Regional Planning Commission, and the Rutland Regional Chamber of Commerce Board of Directors
- * Completed the economic development element to be included in the next revision of the Rutland Regional Plan
- * Underwent a strategic planning process culminating in the adoption of a 5-year strategic plan for the organization

PLANS FOR THE COMING YEAR

- * Implement the RIDC Strategic Plan through the operation of newly reconstituted committees: Business Retention and Attraction, Financial Services, Real Estate Management, Regional Coordination and Facilitation, and Membership
- * Support new and expanding businesses with loans from \$5,000 to \$75,000
- * Apply for an Act 250 Umbrella permit for a 70-acre parcel adjacent to the Airport Industrial Park
- * Position Rutland County as an exciting place to start or move a business by participating with the State, CVPS and the Chamber of Commerce at national travel and industry trade shows

MARCH 2, 1993 TOWN MEETING MINUTES

The informational Town Meeting with was held at the multi-purpose room of the West Rutland High School on March 1, 1993 was convened at 7:05 P.M. by Moderator Gary Kupferer. There were about 50 people present including the Board of Selectmen. Mr. Kupferer read the Town Warning:

The legal voters of the Town of West Rutland, Vermont are hereby warned and notified to meet at the multi-purpose room of the West Rutland High School on Monday, March 1st, 1993 at 7:00 P.M. for an informational hearing and to act on Articles 1, 2, and 3. And to meet on Tuesday, March 2nd, 1993 at 10:00 A.M. at the American Legion Hall, 333 Pleasant Street to vote by Australian Ballot on Articles 4-21. Polls to close 7:00 P.M.

Article #1 To act on the reports of the Town Officers as submitted by the Town Auditors. A motion by Patricia McGann and seconded by Dorsey Worley to accept the reports of the Town Officers. PASSED

Article #2 To discuss the proposed Selectmen's Budget for the expenses of the Town and Town Highway Department. Robert Jablonski questioned why the Town was paying a Street Cleaner Company when the job could be done in house with the Road Crew. This could apply to roadside mowing as well as sidewalk repair he said. Selectman Kulig explained that the Town did not have the manpower needed to do these jobs and still do the routine highway work.

Brian Harrington questioned the Town's Solid Waste Management, employees wage increase, and how the Treasurer was being paid. Selectmen Paul Kulig said that metal appliances would still be picked up twice a year and that there was \$8,000.00 set aside for operating the transfer Station at the Town Garage the last Saturday of the month. Mr. Kulig reported that the Administrative employees received a 3% wage increase this year and the Town Treasurer will be paid 1% of taxes collected per his request.

Richard Daley, Treasurer, reported that the Town's money was in the Vermont National Bank. He said this bank was a financially sound bank and strong. Also where accounts had over \$100,000 in them, the money was insured.

Article #3 To transact any other legal and proper business, not involving Town Funds or any other articles on this warning. Gertrude Baron spoke for the Bennington-Rutland Opportunity Council (BROC). Mrs. Baron said that BROC spent \$28,720 on residents in the Town of West Rutland this year. This money came in form of winterization of homes, food, and rent, oil and electric payments. Mrs. Baron asked that the Town support Article #12.

With no further questions, the Moderator recessed the meeting to 10:00 A.M., March 2, 1993 to vote on Articles #4-21 at the American Legion.

The Moderator then convened the informational School Meeting, introduced the School Directors and read the warning.

The legal voters of the Town of West Rutland School District are hereby warned to meet at the multi purpose room of the High School in said Town on Monday, March 1, 1993 at 7:00 P.M. to discuss the following matters, to wit:

Article #1 To hear and act upon the reports of the Town of West Rutland School District. There was no action on this article.

Article #2 To transact any other business that may legally come before said meeting. There were no questions and Chairman Joseph Riter made a presentation on the school budget which will be voted on in May.

The budget will mean at 18% increase in taxes. A 6th grade teacher will be added due to heavy student enrollment, an english teacher (50%) and business teacher (50%) to meet PSA requirements, contractual obligations met, and a 3% wage increase for administration and support staff.

Mr. Riter said that for Article #2 (to validate an existing five (5) year lease in order to provide computer technology equipment for use in the school library at a cost not to exceed \$1,740.50 per year) will not increase the existing school budget. The vote is to allow the district to lease the equipment over a period of 5 years instead of 3. The funds were in the budget for 92/93, however the administration was unaware that public approval was needed when there was a five (5) year lease.

With no further discussion, the Moderator recessed the school meeting to 10:00 A.M. March 2, 1993 at the American Legion Hall to vote by australian ballot on Articles 1 and 2.

Respectfully submitted,

/s/ Jayne Pratt

Jayne L. Pratt
TOWN CLERK

TOWN OF WEST RUTLAND, VERMONT

WARNING

The legal voters of the Town of West Rutland, Vermont are hereby warned and notified to meet at the multi-purpose room of the West Rutland High School on Monday, March 1st, 1993 at 7:00 P.M. for an informational hearing and to act on Articles 1, 2 & 3. And to meet on Tuesday, March 2nd, 1993 at 10:00 A.M. at the American Legion Hall, 333 Pleasant Street, to vote by Australian Ballot on Articles 4-21. Polls to close at 7:00 P.M.

Article #1 To act on the reports of the Town Officers as submitted by the Town Auditors.

Article #2 To discuss the proposed Selectmen's Budget for the expenses of the Town and Town Highway Department.

Article #3 To transact any other legal and proper business, not involving Town funds or any other articles on this warning.

THE FOLLOWING ARTICLES TO BE VOTED ON BY AUSTRALIAN BALLOT

Article #4 To elect by Australian Ballot all necessary Town Officers, (i.e. Town Moderator, Selectman 3 years (1), Selectman 1 year (2), Lister, Auditor, Grand Jurors, 1st Constable, 2nd Constable and Town Law Agent, Library Trustee)

Article #5 Shall the Town vote not to tax business personal property in accordance with 32 VSA Sect. 3849, and to phase in the repeal of the tax over five (5) year period by exempting an additional twenty percent (20%) of personal property each year beginning in Fiscal Year 1995 (starting July 1, 1994)?
YES - 272 NO - 176 PASSED

Article #6 Shall the town vote to abolish two (2) grand juror positions and elect only one (1) Grand Juror beginning in March, 1994?
YES - 354 NO - 88 PASSED

Article #7 Shall the Town vote to approve the Selectmen's Budget covering a period of eighteen (18) months from January 1, 1993 to June 30, 1994 in the amount of \$807,139.00 to be raised by taxes?
YES - 276 NO - 179 PASSED

Article #8 Shall the Town vote to appropriate the sum of \$3,304 for the support of Rutland Mental Health Services, Inc. so that these services can be maintained?
YES - 285 NO - 175 PASSED

Article #9 Shall the Town vote to appropriate the sum of \$1,200.00 for the support of the programs of the Southwestern Vermont Area Agency on Aging?
YES - 340 NO - 125 PASSED

Article #10 Shall the Town vote to appropriate the sum of \$400.00 to support the Retired Senior Volunteer Program (RSVP)?
YES - 356 NO - 109 PASSED

Article #11 Shall the Town vote to appropriate the sum of \$4,500.00 to support the Rutland Area Visiting Nurses Association, Inc.?
YES - 375 NO - 95 PASSED

Article #12 Shall the Town vote to appropriate the sum of \$1,224 to support the Bennington-Rutland Opportunity Council (BROC) in 1993?
YES - 240 NO - 214 PASSED

Article #13 Shall the Town vote to appropriate the sum of \$14,688.00 (\$6.00 per capita) to maintain the services of the Rutland Regional Ambulance
YES - 379 NO - 83 PASSED

Article #14 Shall the Town vote to appropriate the sum of \$65,000.00 for continuing repaving improvements?
YES - 388 NO - 76 PASSED

Article #15 Shall the Town vote to authorize the Selectmen to contract with the West Rutland Fire District #1 and to appropriate the amount of Sixty-six Thousand Eight Hundred Twenty Five Dollars (\$66,825.00) for the eighteen (18) month period from January 1, 1993 to June 30, 1994 for town-wide fire protection and to appropriate the amount of One Hundred Twenty Thousand Dollars (\$120,000) for the sole purpose of purchasing a new fire engine, with said sum of One Hundred Twenty Thousand Dollars being disbursed by the town to the Fire District in six (6) equal installments of Twenty Thousand Dollars (\$20,000) per year for the next six (6) years?
YES - 279 NO - 185 PASSED

Article #16 Shall the Town vote to appropriate the sum of \$1,000 to the Rutland Industrial Development Corporation (RIDC) for the purpose of development promotion?
YES - 260 NO - 199 PASSED

Article #17 Shall the Town vote to appropriate the sum of \$200.00 to support the Steven R. Gaiko Memorial Foundation Alcohol and Drug Prevention Program?
YES - 261 NO - 200 PASSED

Article #18 Shall the Town vote to appropriate the sum of \$500.00 to support the Rutland Area Hospice, Inc.?
YES - 307 NO - 149 PASSED

Article #19 Shall the Town vote to appropriate the sum of \$1,200 to the Rutland County Parent Child Center?
YES - 228 NO - 230 DEFEATED

Article #20 Shall the town vote to abolish the office of Second Constable and elect only a First Constable for the term of two (2) years in accordance with 17 VSA Section 2645(7) beginning in March 1994?
YES - 352 NO - 110 PASSED

Article #21 Shall the town vote to prohibit constables from exercising any law enforcement authority without having successfully completed a course of training under Chapter 151, Title 20 in accordance with 24 VSA Section 1936a. (20)?
YES - 375 NO - 80 PASSED

MARCH. 1993

ELECTION OF TOWN OFFICERS

Ballots Cast - 478
Absentee Ballots - 13
Checklist Total - 1533

Moderator - One Year Term - Gary Kupferer - 428

Selectmen - Three Year Term - Joseph Baker - 383
Timmy Tremblay - 70

Selectman - One Year Term (2) - Robert Parkman - 293
Paula Mumford - 366
Douglas Fowler - 124

Lister - Three Year Term - Frances Flynn - 411

Auditor - Three Year Term - Mary C. Oczechowski - 431

Grand Juror - One Year Term - Dale Baker - 377

First Constable - One Year Term - James Rajda - 434

Second Constable - One Year Term - Robert Geryk - 32

Town Law Agent - One Year Term - None Elected - insufficient # of votes

Library Trustee - Five Year Term - Mary C. Oczechowski - 436

Attest: Jayne Pratt
Town Clerk

MARCH, 1993

ELECTION OF SCHOOL DISTRICT OFFICERS

Moderator
One Year Term
Gary Kupferer - 430

School Director
Three Year Term
Joseph Riter - 402

School Director
One Year Term (2)
Sue Trepanier - 384
Charles Prevendoski - 307

Attest: Jayne Pratt
Town Clerk

TELEPHONE NUMBERS

Town Manager	438-2263
Town Treasurer	438-2263
Town Clerk	438-2204
Listers	438-2204
Zoning	438-2204
Town Garage	438-2854
Library	438-2964
Wastewater Treatment Plant	438-5633
School	438-2288
Recreation Area/Skating Rink	438-2406
FIRE	775-0001
POLICE	438-6114
STATE POLICE	773-9101
AMBULANCE	773-1700
Rutland West Neighborhood Housing Service, Inc.	438-2303

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WEST RUTLAND'S NEW FIRE TRUCK

The West Rutland Fire Department took delivery of this 1994 Pierce Fire Engine on January 14, 1994. The truck was custom built for the department after a committee of fire fighters designed and set the specifications for the manufacturer. The truck carries a crew of six fire fighters, holds 1000 gallons of water, and can pump up 1250 gallons per minute.

cover photo by Linda Elrick

**Town of West Rutland
P.O. Box 60
West Rutland, VT 05777**

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